

AGENDA
BUDGET WORK SESSION
March 3, 2020

Follow-up from prior work session:

- Seventh District VRS – Local Public Hearing Staff Report
- Sworn Law Compensation – Human Resources

Operating Budget:

- Revenues
- Expenses
- Review of Elected Officials FY2021 Budget Requests
 - Circuit Court
 - Orphans Court
 - States Attorney’s Office
 - Sheriff’s Office
 - Treasurer

Next Budget Work Session:

- March 9, 2020 - Present CIP to Planning Commission
- March 10, 2020 – Budget Work Session

Reference Materials:

Pages

Seventh District Staff Report.....	1-3
Memorandum for Sheriff’s Office.....	4-5
Revenue Summary and Detail.....	6-11
Expense Summary and Detail.....	12-27
Multi-Year Projection.....	28-29
Essential Cost Change Schedule.....	30-31
Elected Official Essential Cost Changes Detail	32-74

**ST. MARY'S COUNTY GOVERNMENT
DEPARTMENT OF THE
COUNTY ADMINISTRATOR**

Dr. Rebecca B. Bridgett, County Administrator



Commissioners of St. Mary's County

James Randy Guy, President
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner

To: Commissioners of St. Mary's County
Fr: Jeannett Cudmore, Chief Financial Officer
Date: March 3, 2020

Public Hearing Staff Report

Public Hearing: Seventh District Volunteer Rescue Squad, Inc.
Date of Public Hearing: February 18, 2020 Time of Public Hearing: 6:00 pm

Summary of Public Hearing:

Received information about the hearing which was attended by members of the rescue squad – there were two attendees from the Public and they were in favor of increase. They were encouraged to attend the County's Public Hearing on April 21, 2020 at Chopticon High School.

Departmental Response:

Power Point presentation was presented.

Copy of legal advertisement from the Enterprise is attached.

Request to raise rescue tax from .011 to .030

End of public comment period was February 25, 2020 and one letter was received - which is attached.

James K. Raley, Jr.
21725 Oscar Hayden Road
Post Office Box 52
Avenue, Maryland 20609
(301) 481-7927

February 20, 2020

Board of Commissioners
PO. Box 653
Leonardtown, Maryland 20650

Dear Commissioners,

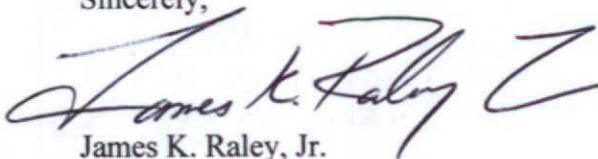
I support the request made by the Seventh District Volunteer Rescue Squad, Inc., for an increase in the Rescue Tax rate from \$.011 to \$.030.

I attended the public hearing held at the squad on February 18, 2020, where the rationale for the rate increase was presented to attendees. Squad personnel explained that increased revenue is needed to fund operating and capital expenses, including the cost of equipment, supplies, the remodeling of the existing facility, and hiring daytime duty-crew personnel to address a critical manpower shortage. Documents related to the proposal, including a recent audit report and multi-year budget information, were made available for review.

The Seventh District Squad is a well-managed organization, staffed by dedicated volunteers who donate countless hours to the community. Most impressive, during the public hearing presentation, was the explanation of action taken by the squad to address a serious daytime staffing issue. The retirement of some senior squad members, who constituted the core daytime volunteer staff, resulted in the squad not being able to respond to calls for service during weekday daytime hours. Squad leadership has addressed the staffing issue by employing Emergency Medical Technicians (EMTs) through a third-party company on a contractual basis. The employment of contract EMTs, while expensive, appears to be the best solution for having daytime staff available for emergency responses.

Please give favorable consideration to the request by the Seventh District Volunteer Rescue Squad, Inc., for an increase in the Rescue Tax rate from \$.011 to \$.030.

Sincerely,



James K. Raley, Jr.

Cc: Seventh District Volunteer Rescue Squad, Inc.

RECEIVED

FEB 24 2020

CSMC & CO ADMIN

SEVENTH DISTRICT VOLUNTEER RESCUE SQUAD, INC.
NOTICE OF PUBLIC HEARING FOR
RESIDENTS OF THE 7TH AND 4TH ELECTION DISTRICT
PROPOSAL BY SEVENTH DISTRICT VRS
TO INCREASE THE RESCUE TAX RATE EFFECTIVE JULY 1, 2020

Residents of the Seventh and Fourth Election District have their rescue services provided by Seventh District Volunteer Rescue Squad, Inc. The funding for this service is provided from several sources, principally the district-specific Rescue Tax, the county-wide Emergency Services Support Tax, and fund raising by the Seventh District Volunteer Rescue Squad.

The Seventh District Volunteer Rescue Squad, Inc. is seeking approval from the Commissioners of St. Mary's County (Commissioners) to increase Rescue Tax Rate in the Seventh and Fourth District effective July 1, 2020. Seventh District Volunteer Rescue Squad, Inc. is seeking this increase because, in developing their FY2021 budget, they have identified a need for additional funding in the amount of \$150,337 annually in order to cover increasing operating expenses, cost of equipment and the remodel/addition to its existing facility. This increased funding is proposed to be raised by increasing the Rescue Tax rate from \$.011 to \$.030, per \$100 of assessed value. Based on an estimated 4,209 properties in the Seventh and Fourth Election District, the increase is expected to average \$35.72 per property in the first year. Each property will be impacted differently. The actual amount of the increase will depend upon the value of the land and improvements as established by the State Department of Assessments and Taxation.

NOTICE IS HEREBY GIVEN that a public hearing for residents of the Seventh and Fourth Election District will be held on February 18, 2020 at 6:00 pm, at the Seventh District Volunteer Rescue Squad, 21530 Colton's Point Road, Avenue, MD 20609. At that time, a representative of Seventh District Volunteer Rescue Squad will make a presentation regarding these budgetary needs, and respond to questions, as appropriate. Documents relating to this proposal, including audit report and budget information, are available at Seventh District Volunteer Rescue Squad, 21530 Colton's Point Road, Avenue, MD 20609, the Public Information Office, Chesapeake Building, 41770 Baldrige Street, Leonardtown, MD, 20650, and each of the three public libraries in St. Mary's County, during regular business hours. Public comment and participation is encouraged.

Written comments on this hearing should be submitted to the attention of the Commissioners of St. Mary's County, P.O. Box 653, 41770 Baldrige Street, Leonardtown, MD 20650 through February 25, 2020. The Commissioners of St. Mary's County will also accept testimony regarding this matter on April 21, 2019 at Chopticon High School, and will decide on May 19, 2020, in connection with the adoption of the annual budget.

Seventh District Volunteer Rescue Squad, Inc.

By: Donald Phetteplace, President

**ST. MARY'S COUNTY GOVERNMENT
DEPARTMENT OF
HUMAN RESOURCES**

*Catherine Pratson,
Director of Human Resources*



Commissioners of St. Mary's County

James R. Guy, President
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner

TO: Commissioners of St. Mary's County
FROM: Catherine Pratson, Director of Human Resources
SUBJECT: Law Enforcement Pay Scale
DATE: March 3, 2020
Cc: Dr. Rebecca B Bridgett, County Administrator, L. Jeannett Cudmore, Chief Financial Officer

Historical Information

On September 9, 2019, the Fraternal Order of the Police Lodge #7, (FOP), submitted a request to the Commissioners for an immediate adjustment to the sworn law enforcement office salary scale utilizing the Sheriff's current budget. The request addressed that the long-term goal of the FOP is to align officer salary with that of the Maryland State Police (MSP) and with neighboring Sheriff's Offices. The FOP additionally requested funding to adjust the corrections pay scale, matching that of Charles County.

On September 23, 2019, the Commissioners received a request from Sheriff Tim Cameron to provide correctional officers pay parity with Charles County Sheriff's Office corrections officers by January 1, 2020 and to utilize currently budgeted Sheriff's Office funds to do so.

In the same letter, Sheriff Cameron additionally states that, it is imperative to eliminate the pay disparity and work to achieve pay parity with the Maryland State Police, just as Charles and Calvert Counties have done, for the deputy sheriff's in the 2021 budget.

On November 5, 2019 the Commissioners approved adjusting the St. Mary's County Corrections Officer salary schedule, effective January 1, 2020, to more closely align St. Mary's County corrections officers' salary schedule with the Charles County Sheriff's Office correctional officer salary scale as presented; with the mid-year salary and benefit cost increases absorbed in the Sheriff's Office FY2020 budget.

On December 10, 2019, Sheriff Cameron submitted an updated letter to the Commissioners requesting approval of the proposed salary schedule for law enforcement effective March 6, 2020.

Summary

Sworn Law Enforcement

FY20 Sworn Salary Budget* <i>Includes salary, overtime, payroll taxes, SORP retirement</i>	18,452,308	
March 6 Salary Schedule Implementation	1,299,113	7% increase
Full Year Salary Schedule Implementation	2,482,997	12.57% increase
Less, FY21 market adjustment	(333,516)	(1.5%) decrease
Annual Increase to Sworn Salary Budget beginning FY21	3,448,593	18.1% Total Annual Increase

To Align with the Correctional Officer Salary Scale Adjustment:

- Available funding within the approved FY20 Sheriff's Office budget for the salary and benefit cost increases will be utilized.
- With salary scale implementation, top of grade stipends are no longer required for law enforcement officers.
- With salary scale implementation, the current 10% promotional increase for law enforcement officers is eliminated, and upon promotion the officer is placed in the new grade.
- With salary scale implementation, the phase-in market adjustment for FY2021 and FY2022 is eliminated.

Recommended Motion

Approval of the proposed St. Mary's County Law Enforcement Salary effective March 6, 2020, to more closely align the St. Mary's County Law Enforcement Officers' salary schedule with the Charles County Sheriff's Office Law Enforcement salary scale as presented; with salary and benefit cost increases absorbed in the Sheriff's Office FY2020 budget.

BUDGET

REVENUES - SUMMARY - ACTUAL COLLECTED

<u>REVENUE SOURCE</u>	FY2019	FY2020	FY2021	INCREASE (DECREASE)	
	ACTUAL	APPROVED	BWS 03.03.2020	OVER FY2020 APPROVED AMOUNT	PERCENT
Total, Property Taxes	110,200,973	112,192,561	115,027,235	2,834,674	2.5%
Total, Income Taxes	97,443,439	101,272,567	110,371,443	9,098,876	8.2%
Total, Other Local Taxes	9,914,301	9,795,000	9,770,000	(25,000)	-0.3%
Total, Highway User	1,675,630	1,918,422	1,791,108	(127,314)	-7.1%
Total, Licenses and Permits	626,778	574,120	569,920	(4,200)	-0.7%
Total, Charges for Services	3,053,146	3,175,746	3,137,828	(37,918)	-1.2%
Total, Fines and Forfeitures	71,022	26,500	25,000	(1,500)	-6.0%
Total, State/Federal Grants	6,196,018	8,242,568	8,203,096	(39,472)	-0.5%
Total, Other Revenues	2,100,624	1,034,580	1,497,105	462,525	30.9%
Total - Other Financing Sources	0	14,881,410	8,764,446	(6,116,964)	-69.8%
TOTAL, GENERAL FUND REVENUE SOURCES	<u>\$231,281,931</u>	<u>\$253,113,474</u>	<u>\$259,157,181</u>	<u>\$6,043,707</u>	<u>2.3%</u>

Total, General Fund Revenues - (Excl. Other Financing Sources)	<u>\$231,281,931</u>	<u>\$238,232,064</u>	<u>\$250,392,735</u>	<u>\$12,160,671</u>	<u>4.9%</u>
---	-----------------------------	-----------------------------	-----------------------------	----------------------------	--------------------

Baseline prior to Directive:

Revenue Total	259,157,181
Expense Total	<u>249,061,441</u>
Excess Revenue over Expense	<u><u>10,095,740</u></u>

BUDGET
REVENUES - DETAIL - ACTUAL COLLECTED

REVENUE SOURCE	FY2019	FY2020	FY2021	INCREASE (DECREASE)	
	ACTUAL	APPROVED	03.03.2020	OVER FY2020 APPROVED AMOUNT	PERCENT
PROPERTY TAXES					
Real Property - Full Year	104,448,114	105,516,899	108,883,405	3,366,506	3.2%
Real Property - Half Year	230,868	253,865	231,841	(22,024)	-8.7%
Personal Property - Sole Prop	223,188	189,549	183,337	(6,212)	-3.3%
Public Utilities	2,508,249	3,122,876	2,750,306	(372,570)	-11.9%
Ordinary Bus Corporation	3,573,146	3,601,424	3,483,398	(118,026)	-3.3%
Personal Property - Collection Fees	(99,369)	0	0	0	0.0%
Additions and Abatements	(914,940)	(500,000)	(600,000)	(100,000)	20.0%
Penalties and Interest	920,150	850,000	870,000	20,000	2.4%
Enterprise Zone Credit	(51,149)	(80,000)	(60,000)	20,000	-25.0%
Homeowners Tax Credit (County)	(894,961)	(950,000)	(950,000)	0	0.0%
Other Tax Reimbursement	(17,892)	(5,000)	(35,000)	(30,000)	600.0%
Tax Sale Revenue	19,469	19,000	19,000	0	0.0%
Home for Elderly I, II				0	0.0%
Payments In Lieu of Taxes	309,324	318,948	318,948	0	0.0%
Senior Tax Cap Credit 70	(569,403)	(645,000)	(600,000)	45,000	-7.0%
Senior Tax Credit/Recaptured Sr. Tax Credit	(274,662)	(305,000)	(300,000)	5,000	-1.6%
Local Sr. Tax Credit 65-10	(64,320)	(100,000)	(75,000)	25,000	-25.0%
Local State Assessors Fee				0	0.0%
State Homeowners Credit	894,961	950,000	950,000	0	0.0%
Ag Tax Deduction/Tobacco Barn Tax Credit	(39,800)	(45,000)	(43,000)	2,000	-4.4%
Total, Property Taxes	110,200,973	112,192,561	115,027,235	2,834,674	2.5%
INCOME TAXES					
Local Income Tax	97,443,439	101,272,567	110,371,443	9,098,876	9.0%
Total, Income Taxes	97,443,439	101,272,567	110,371,443	9,098,876	9.0%
OTHER LOCAL TAXES					
Admissions and Amusement	151,928	140,000	140,000	0	0.0%
CATV Franchise Fee	986,993	1,040,000	1,000,000	(40,000)	-3.8%
Energy Taxes	1,017,105	1,000,000	1,050,000	50,000	5.0%
Public Accommodations Tax	1,053,142	1,110,000	1,070,000	(40,000)	-3.6%
Recordation Taxes	6,387,490	6,200,000	6,200,000	0	0.0%
Trailer Park Tax	317,643	305,000	310,000	5,000	1.6%
Total, Other Local Taxes	9,914,301	9,795,000	9,770,000	(25,000)	-0.3%
Shared Revenues					
Highway Users Revenue	1,675,630	1,918,422	1,791,108	(127,314)	-6.6%
Total, Shared Revenues	1,675,630	1,918,422	1,791,108	(127,314)	-6.6%
LICENSES AND PERMITS					
Amusement Licenses	1,400	14,200	7,200	(7,000)	-49.3%
Animal Licenses				0	0.0%
Auto Tag Fees	1,184	1,500	1,500	0	0.0%
Beer, Wine, Liquor Licenses	84,618	89,000	88,000	(1,000)	-1.1%
Beer, Wine, Liquor Transfer	700	700	700	0	0.0%
LUGM Inspections & Compliance	129,720	59,000	60,800	1,800	3.1%
LUGM Business Licenses & Permit Services	241,837	231,000	233,000	2,000	0.9%
DPW&T Non-business Licenses & Permit Services				0	0.0%
Marriage Licenses	6,230	6,500	6,500	0	0.0%
DPW & T Constr.&Insp. Licenses-Materials Testing	0	2,000	2,000	0	0.0%
Taxicab Licenses, Peddlers & Bingo	16	220	220	0	0.0%
Traders Licenses	161,073	170,000	170,000	0	0.0%
Total, Licenses and Permits	626,778	574,120	569,920	(4,200)	-0.7%

**BUDGET
REVENUES - DETAIL - ACTUAL COLLECTED**

<u>REVENUE SOURCE</u>	FY2019	FY2020	FY2021	INCREASE (DECREASE)	
	ACTUAL	APPROVED	03.03.2020	OVER FY2020 APPROVED AMOUNT	PERCENT
CHARGES FOR SERVICES					
Alcohol Beverage - Application Fees	3,250	3,500	3,000	(500)	-14.3%
Aging - Passenger Fares	2,000	5,000	5,000	0	0.0%
Aging - Other Reimbursements	0	0	0	0	0.0%
Circuit Court Juror Fee Reimbursement/Other	35,275	32,000	32,000	0	0.0%
Corrections - Home Detention	16,607	30,000	25,000	(5,000)	-16.7%
Corrections - Housing State Prisoners	101,295	100,000	100,000	0	0.0%
Corrections - Juvenile Transport	31,663	47,000	0	(47,000)	-100.0%
Corrections - Sex Offender Fees	400	6,800	10,000	3,200	47.1%
Corrections - Weekenders Fees	12,011	20,000	15,000	(5,000)	-25.0%
Corrections - Work Release Fees	67,352	70,000	70,000	0	0.0%
Dodge Reports	0	0	0	0	0.0%
DPW & T Administration	0	0	0	0	0.0%
DPW & T Development Review	0	1,000	1,000	0	0.0%
DPW & T Engineering Services	86,963	117,465	117,465	0	0.0%
DPW & T Highways Fees	75	75	75	0	0.0%
DPW & T Landowner Match for Grant				0	0.0%
DPW & T Passenger Fees/Other Income	349,799	380,294	380,294	0	0.0%
DPW & T Airport Charges	66,147	138,400	138,400	0	0.0%
DPW & T Private Funding Sources	16,875	0	0	0	0.0%
General Gov't - Other Fees	(1,402)	1,000	1,000	0	0.0%
HR-EAP Reimbursement				0	0.0%
HR-LGIT Training				0	0.0%
HR-Medicare Drug Subsidy	134,051	140,000	140,000	0	0.0%
HR-Wellness				0	0.0%
LUGM Board of Electrical Examiners	49,625	27,050	27,050	0	0.0%
LUGM Boards & Commissions	9,250	9,500	11,000	1,500	15.8%
LUGM Comprehensive Planning	22,945	10,000	25,000	15,000	150.0%
LUGM Concept Site Plan Review	320	600	600	0	0.0%
LUGM Development Services	150,202	107,600	105,800	(1,800)	-1.7%
LUGM Metropolitan Planning Organization	41,686	39,000	53,232	14,232	36.5%
LUGM Other Income/Advertising/Admin Recovery	4,232	2,200	2,500	300	13.6%
LUGM Zoning Administration	2,620	500	500	0	0.0%
Maps & Publications	483	300	300	0	0.0%
Other Revenue -Incl.Ins. Proceeds/ComData Reb.	101,918	50,000	40,000	(10,000)	-20.0%
Other Revenue - Admin Recovery	74,395	1,700	1,700	0	0.0%
ES 911 Service Fees	592,677	625,000	625,000	0	0.0%
ES - Other Grant & related Grant Revenue	64,228	37,500	37,500	0	0.0%
ES Tower Revenue	173,574	142,000	142,000	0	0.0%
R & P Grass Cutting & Parks Lighting	1,345	2,500	2,500	0	0.0%
R & P Museum	24,242	30,600	42,475	11,875	38.8%
R & P Park Entrance Fees	137,760	120,000	120,000	0	0.0%
R & P Rents & Concessions	0	1,100	1,100	0	0.0%
Regional Library	19,159	19,000	19,000	0	0.0%
Rents and Concessions	5,017	17,059	17,059	0	0.0%
Security Interest				0	0.0%
Sheriff - Alcohol Enforcement	163,600	164,602	169,468	4,866	3.0%
Sheriff - Fingerprinting	32,730	75,000	75,000	0	0.0%
Sheriff - LGIT Training				0	0.0%
Sheriff - Overtime Reimb/Other-Corrections	47,579	135,000	87,500	(47,500)	-35.2%
Sheriff - Town Patrol	66,398	50,000	60,000	10,000	20.0%
Sheriffs - Fees	126,998	126,000	126,000	0	0.0%
Sheriffs - So MD Info Center - Other Grant				0	0.0%
Sheriffs - NADDI Law Enforcement -Other Grant	97,454	9,600	13,500	3,900	40.6%
Sheriffs - School Bus Stop Light Enforcement	20,375	25,000	25,000	0	0.0%

**BUDGET
REVENUES - DETAIL - ACTUAL COLLECTED**

<u>REVENUE SOURCE</u>	FY2019	FY2020	FY2021	INCREASE (DECREASE)	
	ACTUAL	APPROVED	03.03.2020	OVER FY2020 APPROVED AMOUNT	PERCENT
CHARGES FOR SERVICES - continued					
Sheriffs - Juvenile Transport	0	0	8,000	8,000	0.0%
Social Services Reimbursement	29,379	129,533	135,542	6,009	4.6%
State Office Building				0	0.0%
States Attorney Client Fees				0	0.0%
States Attorney Reimbursement	47,106	50,000	50,000	0	0.0%
States Attorney Services for Drug Court	23,488	75,268	75,268	0	0.0%
Tourism - Cooperative		0	0	0	0.0%
Town Run Connection Fees		0	0	0	0.0%
Washington Gas Light Co.		0	0	0	0.0%
Total, Charges for Services	3,053,146	3,175,746	3,137,828	(37,918)	-1.2%
FINES AND FORFEITURES					
Alcohol Beverage Fines	4,225	2,500	1,000	(1,500)	-60.0%
Animal Control Fines	7,555	5,000	5,000	0	0.0%
Asset Forfeiture Revenues				0	0.0%
Court Fees, Fines, Forfeitures	18,217	17,000	17,000	0	0.0%
LUGM Fines	0	500	500	0	0.0%
State's Attorney Other Fines & Forfeitures	41,025	1,500	1,500	0	0.0%
Total, Fines and Forfeitures	71,022	26,500	25,000	(1,500)	-5.7%
STATE/FEDERAL GRANTS					
Aging & Human Services					
CSA 5 County Administration	(275)	0	0	0	0.0%
Emergency Solutions Grant (Fmr. Shelters Grant)	28,437	0	0	0	0.0%
Guardianship	1,800	9,762	9,762	0	0.0%
LMB Administration	67,005	70,000	70,000	0	0.0%
LMB Local Care Coordinator	19,052	72,000	72,000	0	0.0%
LMB After School Program	40,695	50,000	64,555	14,555	29.1%
LMB Drug Screening Grant (Fmr. CASA Start)	4,616	15,000	0	(15,000)	-100.0%
LMB Local Access Plans	97,043	97,043	0	(97,043)	-100.0%
LMB Mentoring Grant	29,019	57,320	63,653	6,333	11.0%
LMB Grant HS Inter-Agency Liason	0	0	49,000	49,000	0.0%
LMB Grant Reconnect Youth to Educ/Employment	0	0	102,500	102,500	0.0%
LMB Grant HS Healthy Families/Nursing Interventions	0	0	52,010	52,010	0.0%
LMB Youth Services Bureau	112,355	112,355	0	(112,355)	-100.0%
Federal Financial Participation (FFP) frmr (MAP)	69,929	35,832	113,036	77,204	215.5%
Community Options Waiver (FFS)	89,489	100,000	100,000	0	0.0%
MIPPA & MIPPA-AAAs, ADRC	5,935	6,769	6,769	0	0.0%
NSIP (Nutrition Services)	33,444	49,116	49,116	0	0.0%
Nutrition (Senior)	48,387	48,387	48,387	0	0.0%
Ombudsman (State & Elder)	17,304	28,630	28,630	0	0.0%
Retired Senior Volunteers (RSVP)	67,420	40,000	47,500	7,500	18.8%
Senior Care	98,456	100,000	100,000	0	0.0%
Senior Center Operating Fund (SCOF)	6,254	6,254	6,341	87	1.4%
Senior Health Insurance Program (SHIP)	11,162	14,332	14,332	0	0.0%
Senior Info. & Assistance	9,680	9,680	9,680	0	0.0%
Senior Medicare Patrol & Expansion	2,154	2,250	2,250	0	0.0%
Senior Rides	22,100	22,100	22,100	0	0.0%
Three Oaks Homeless Shelter Crisis Grant	590	0	0	0	0.0%
Title III B - Community Services	92,813	73,683	73,683	0	0.0%
Title III C1 - Congregate Meals	114,523	97,654	97,654	0	0.0%
Title III C2 - Home Del. Meals	47,408	50,555	50,555	0	0.0%

**BUDGET
REVENUES - DETAIL - ACTUAL COLLECTED**

<u>REVENUE SOURCE</u>	FY2019	FY2020	FY2021	INCREASE (DECREASE)	
	ACTUAL	APPROVED	03.03.2020	OVER FY2020 APPROVED AMOUNT	PERCENT
<u>STATE / FEDERAL GRANTS - Continued</u>					
Title III D - Preventive Health	9,266	9,000	9,000	0	0.0%
Title III E - Caregiver	42,396	32,609	32,609	0	0.0%
Vulnerable Elderly Program Initiative (VEPI)	6,583	6,583	6,583	0	0.0%
CDBG Rogers Drive Extension	93,297	0		0	0.0%
<u>Economic Development</u>					
Technology Incubator	572,941	0	0	0	0.0%
<u>Land Use & Growth Management (LUGM)</u>					
Critical Area	8,000	5,000	5,000	0	0.0%
MHT Cert Local Gov't - Educational		1,000	1,000	0	0.0%
<u>Public Works and Transportation (DPW&T)</u>					
St. Mary's Transit System (STS) - ADA	135,000	135,000	135,000	0	0.0%
STS - DSS Sunday	20,000	40,000	40,000	0	0.0%
STS - Public 5311	820,238	835,238	835,238	0	0.0%
STS - SSTAP	138,181	134,098	134,098	0	0.0%
STS - Capital	113,176	513,000	201,600	(311,400)	-60.7%
<u>Recreation and Parks</u>					
Countywide Maintenance	5,429	0	0	0	0.0%
Derelict Boat Removal	0	5,000	0	(5,000)	-100.0%
Elms Beach	10,000	10,000	10,000	0	0.0%
Portable Toilets/Trash	10,000	10,000	12,300	2,300	23.0%
<u>Information Technology</u>					
Atlantic Boardband Expansion	0	0	0	0	0.0%
<u>Emergency Services</u>					
Emergency Management	91,530	92,500	92,500	0	0.0%
Emergency Numbers Board	282,918	750,000	750,000	0	0.0%
Homeland Security	124,223	88,496	118,019	29,523	33.4%
MIEMSS Emergency Medical	50,073	17,500	17,500	0	0.0%
Pre-Disaster Mitigation	0	22,500	22,500	0	0.0%
<u>Circuit Court</u>					
Cooperative Reimbursement	6,781	7,074	7,232	158	2.2%
Court House Security Enhancements	3,695	0	0	0	0.0%
Recovery Court	306,834	251,430	288,299	36,869	14.7%
Family Services	101,305	170,857	178,188	7,331	4.3%
MDH/BHA Grant	84,607	69,077	84,607	15,530	22.5%
Foster Care Court Improvement	7,700	12,250	0	(12,250)	-100.0%
Highway Safety-Adult Drug Ct	9,510	36,014	17,653	(18,361)	-51.0%
<u>Human Resources</u>					
LGIT Training	3,170	0	0	0	0.0%
<u>Sheriff's Office</u>					
Bulletproof Vest Partnership	0	23,527	23,527	0	0.0%
BJAG Grant - Equipment	37,111	18,858	16,762	(2,096)	-11.1%
Edward J. Byrne - NARCAN	0	19,980	0	(19,980)	-100.0%
Edward Byrne Opioid	39,780	41,451	0	(41,451)	-100.0%
Enhancing Pre-Trial Services	22,252	0	58,808	58,808	0.0%
Cooperative Reimbursement	292,991	368,547	368,547	0	0.0%
Critical Incident Training (CIT)	16,962	25,000	25,000	0	0.0%
Five County	0	0	66,000	66,000	0.0%
Highway Safety SO - impaired	14,749	24,490	11,000	(13,490)	-55.1%
Highway Safety SO - Adapt	0	0	7,000	7,000	0.0%
Highway Safety SO - Distract	0	0	1,000	1,000	0.0%
Highway Safety SO - Occupant	0	0	1,000	1,000	0.0%

**BUDGET
REVENUES - DETAIL - ACTUAL COLLECTED**

<u>REVENUE SOURCE</u>	FY2019	FY2020	FY2021	INCREASE (DECREASE)	
	ACTUAL	APPROVED	03.03.2020	OVER FY2020 APPROVED AMOUNT	PERCENT
STATE / FEDERAL GRANTS - Continued					
Heroin Coordinator		56,610	54,810	(1,800)	-3.2%
HIDTA	3,750	7,500	7,500	0	0.0%
Mental Health Services	148,169	134,411	58,221	(76,190)	-56.7%
Medication Ass. Treatment	68	0	0	0	0.0%
Path Project	0	0	30,190	30,190	0.0%
Police Protection Aid	944,870	959,675	949,675	(10,000)	-1.0%
School Bus Safety		16,000		(16,000)	-100.0%
School Resource Officers	0	0	198,020	198,020	0.0%
Sex Offender Registry	13,596	13,823	13,823	0	0.0%
Sex Offender Registration	17,273	22,400	23,200	800	3.6%
State Criminal Alien Assistance Program	0	500	0	(500)	-100.0%
Tobacco Enforcement	4,243	5,000	8,250	3,250	65.0%
State's Attorney's Office					
Cooperative Reimbursement	395,099	499,482	445,958	(53,524)	-10.7%
Social Services					
Legal Services Grant	51,458	82,366	82,366	0	0.0%
Other / Multi-Departmental Grants					
Appropriation Reserve	0	1,500,000	1,500,000	0	0.0%
All GRANTS+ Appropriation Reserve-for this w/s					
Total, State/Federal Grants	6,196,018	8,242,568	8,203,096	(39,472)	-0.5%
OTHER REVENUES					
Investment income (Interest & Dividends)	1,767,867	600,000	1,100,000	500,000	83.3%
Disposal of Fixed Assets	89,733	60,000	72,000	12,000	20.0%
Other Income	172,124	300,000	250,000		
Contributions and Donations:					
Aging Grant Programs	56,324	65,000	65,525	525	0.8%
Animal Control	0	0	0	0	0.0%
Community Services	9,770	7,700	7,700	0	0.0%
CC-Drug Court Donations	4,806	0	0	0	0.0%
Emergency Management	0	0	0	0	0.0%
Marcey House	0	0	0	0	0.0%
Emergency Services	0	1,880	1,880	0	0.0%
Fire & Rescue Appreciation Day	0	0	0	0	0.0%
Total - Other Revenues	2,100,624	1,034,580	1,497,105	462,525	44.7%
TOTAL, GENERAL FUND REVENUES	231,281,931	238,232,064	250,392,735	12,160,671	5.1%
OTHER FINANCING SOURCES					
Appropriation of Fund Balance:					
Fund Balance - Operations (non-recurring)	0	0	0	0	0.0%
Fund Balance - Encumbrance Rollover	0	14,881,410	8,764,446	(6,116,964)	-41.1%
Fund Balance - CIP Pay-Go	0	0	0	0	0.0%
Fund Balance - County OPEB	0	0	0	0	0.0%
Fund Balance - BOE	0	0	0	0	0.0%
Fund Balance - Health Department	0	0	0	0	0.0%
Fund Balance - Housing OPEB	0	0	0	0	0.0%
Total - Other Financing Sources	0	14,881,410	8,764,446	(6,116,964)	-41.1%
TOTAL, GENERAL FUND REVENUES	\$231,281,931	\$253,113,474	\$259,157,181	6,043,707	2.4%

EXPENDITURES SUMMARY

Department/Spending Unit	FY2019	FY2020	FY2021	FY2021	FY2021	County Administrator Recommended		County Administrator Recommended		BASELINE OVER FY2020 APPROVED	
	ACTUAL	APPROVED	BASELINE REQUEST	ECC REQUEST	ECC	March 3, 2020	ECC	March 3, 2020	Budget	INCREASE/(DECREASE)	PERCENT
County Commissioners/County Administrator	1,051,942	1,272,950	1,182,870	0	0	1,182,870	0	1,182,870	1,182,870	(90,080)	-7.1%
County Compensation Year 2						1,024,155		(614,000)	1,024,155		
Current Turnover						89,408		89,408	4,961,807	20,937	0.4%
Aging & Human Services	4,664,796	4,851,462	4,872,399	89,408	0	1,009,295	0	1,009,295	(22,958)	-2.2%	
County Attorney	673,988	1,032,253	1,009,295	0	0	1,760,121	0	1,760,121	(33,958)	-1.9%	
Economic Development	2,181,600	1,794,079	1,760,121	0	0	1,872,826	0	1,872,826	(5,000)	-0.3%	
Finance	1,587,929	1,877,826	1,872,826	0	0	629,128	0	629,128	(148,167)	-3.9%	
Technology	3,590,263	3,797,097	3,648,930	629,128	0	1,788,810	0	1,788,810	49,203	2.8%	
Human Resources	1,614,631	1,739,607	1,788,810	0	0	2,849,178	0	2,849,178	(15,761)	-0.6%	
Land Use & Growth Management	2,147,447	2,864,939	2,849,178	0	0	19,716,039	0	19,716,039	(429,909)	-2.2%	
Public Works & Transportation	18,166,814	19,571,064	19,141,155	719,500	0	574,884	0	574,884	(429,909)	-2.2%	
Recreation & Parks	4,053,439	4,408,260	4,250,553	105,060	0	105,060	0	105,060	(157,707)	-3.6%	
Emergency Services	6,142,323	7,387,968	7,401,574	141,726	0	141,726	0	141,726	13,606	0.2%	
Total, Departments	45,875,172	50,597,505	49,777,711	1,684,822	0	1,950,361	0	1,950,361	51,728,072	(819,794)	-1.6%
Circuit Court	1,621,577	1,900,920	1,829,215	0	0	1,829,215	0	1,829,215	(71,705)	-3.8%	
Orphans' Court	64,797	59,379	59,129	0	0	59,129	0	59,129	(250)	-0.4%	
Office of the Sheriff	39,457,780	43,844,213	44,776,730	8,970,083	0	3,818,047	0	3,818,047	48,594,777	932,517	2.1%
Office of the State's Attorney	3,596,324	4,223,700	4,413,547	237,789	0	4,413,547	0	4,413,547	189,847	4.5%	
Office of the County Treasurer	443,763	497,393	497,393	0	0	497,393	0	497,393	0	0.0%	
Total, Elected Officials	45,184,241	50,525,605	51,576,014	9,207,872	0	3,818,047	0	3,818,047	55,394,061	1,050,409	2.1%
Department of Health	2,289,630	2,488,633	2,411,633	169,853	0	2,411,633	0	2,411,633	(77,000)	-3.1%	
Mosquito Control	0	0	77,000	14,000	0	14,000	0	14,000	91,000	77,000	0.0%
Department of Social Services	417,572	461,633	461,633	11,773	0	461,633	0	461,633	0	0.0%	
Alcohol Beverage Board	309,086	355,343	355,343	0	0	355,343	0	355,343	0	0.0%	
Board of Elections	973,476	1,171,320	1,171,320	187,240	0	187,240	0	187,240	1,358,560	0	0.0%
University of Maryland Extension (UME)	234,208	264,061	262,527	8,275	0	262,527	0	262,527	(1,534)	-0.6%	
Ethics Commission	0	833	833	0	0	833	0	833	0	0.0%	
So. MD Forest Conservation Board	2,500	2,500	2,500	0	0	2,500	0	2,500	0	0.0%	
Soil Conservation District	78,357	77,063	77,063	4,434	0	77,063	0	77,063	0	0.0%	
So. MD Resource Conservation & Development	13,300	13,300	13,300	2,000	0	13,300	0	13,300	0	0.0%	
So. MD Tri-County Community Action Committee, Inc.	16,000	16,000	16,000	19,000	0	16,000	0	16,000	0	0.0%	
Tri-County Council for Southern Maryland	94,200	94,200	94,200	30,800	0	30,800	0	30,800	125,000	0	0.0%
Tri-County Youth Services Bureau, Inc.	143,600	143,600	143,600	0	0	143,600	0	143,600	0	0.0%	
SDAT - Leonardtown Office	379,828	439,394	452,580	0	0	452,580	0	452,580	13,186	3.0%	
Southern Maryland Higher Education Center	40,000	40,000	40,000	0	0	40,000	0	40,000	0	0.0%	
County Funds - Board of Education-MOE	104,017,525	106,242,921	106,847,652	0	0	106,847,652	0	106,847,652	604,731	0.6%	
County Funds - Board of Education - Additional Recurring				6,793,515	0	2,495,269	0	2,495,269	0	0.0%	
County Funds - Board of Education - Non-recurring				2,035,700	0	0	0	0	0	0.0%	
County Funds - College of Southern Maryland	4,326,962	4,767,300	4,518,686			4,518,686		4,518,686	(248,614)	-5.2%	
County Funds - Board of Library Trustees	2,878,050	2,964,146	2,964,146	244,687	0	26,474	0	26,474	2,990,620	0	0.0%
Total, Boards and State Agencies	116,214,294	119,542,247	119,910,016	9,521,277	0	2,753,783	0	2,753,783	122,663,799	367,769	0.3%
SUB-TOTAL	207,273,707	220,665,357	221,263,741	20,413,971	0	8,522,191	0	8,522,191	229,785,932	192,327,579	13.1%

EXPENDITURES SUMMARY

Department/Spending Unit	FY2019	FY2020	FY2021	FY2021	County Administrator Recommended		County Administrator Recommended		BASELINE OVER FY2020 APPROVED											
					ACTUAL	APPROVED	REQUEST	ECC	March 3, 2020	March 3, 2020	INCREASE/(DECREASE)	AMOUNT	PERCENT							
Other Budget Costs																				
Volunteer Fire Depts. & Rescue Squads (Amoss)	0	1,500,000	1,500,000	0	0	0	1,500,000	1,500,000	0	0.0%										
Appropriation Reserve	43,493	43,487	43,446	0	0	0	43,446	43,446	(41)	-0.1%										
Leopardtown Tax Rebate	3,392,169	3,300,000	3,600,000	0	0	0	(1,000,000)	2,600,000	300,000	9.1%										
Employer Contributions - Retiree Health Costs	13,368	35,000	25,000	0	0	0	25,000	25,000	(10,000)	-28.6%										
Employer Contributions - Unemployment	10,192	35,000	25,000	0	0	0	25,000	25,000	(10,000)	-28.6%										
Bank / GOB Costs	11,635,436	13,645,203	12,939,808	0	0	0	12,939,808	12,939,808	(705,395)	-5.2%										
Debt Service	15,094,658	18,558,690	18,133,254	0	0	0	(1,000,000)	17,133,254	(425,436)	-2.3%										
Other Budget Costs																				
Subtotal, Excludes Transfers	222,368,365	239,224,047	239,396,995	20,413,971	20,413,971	20,413,971	7,522,191	246,919,186	211,460,833	11.7%										
Transfers & Reserves																				
CIP / Pay-Go	2,774,891	12,989,427	8,764,446	0	0	0	8,764,446	8,764,446	(4,224,981)	-32.5%										
Reserve - Rainy Day	0	0	0	0	0	0	0	0	0	0.0%										
Reserve - Bond Rating	669,697	400,000	400,000	0	0	0	400,000	400,000	0	0.0%										
Reserve - Emergency	0	500,000	500,000	0	0	0	500,000	1,000,000	0	0.0%										
Transfers & Reserves	3,444,588	13,889,427	9,664,446	0	0	0	500,000	10,164,446	(4,224,981)	-30.4%										
TOTAL GENERAL FUND BUDGET	\$225,812,953	\$253,113,474	\$249,061,441	\$20,413,971	\$20,413,971	\$20,413,971	\$8,022,191	\$257,083,632	(\$4,052,033)	-1.6%										
GENERAL FUND (EXCLUDING USE OF FUND BALANCE)	223,038,062	240,124,047	240,296,995	20,413,971	20,413,971	20,413,971	8,022,191	248,319,186	172,948	0.1%										

Revenue	259,157,181
Excess/(Deficit) Revenue over Expense	2,073,549

Highlights
Elected Official 03.03.2020 BWS

Scenario #1:	County Merit and Cola	1,350,000	723,549
Scenario #2:	Additional BOE (Total \$5,000,000)	1,900,000	173,549
Total	Excess/(Deficit) Revenue over Expense	(1,176,451)	(1,176,451)

**BUDGET
EXPENDITURES - DETAIL - ACTUAL EXPENDITURES**

Department/Spending Unit	FY2019	FY2020	FY2021	FY2021	FY2021	BASELINE OVER FY2020	
	ACTUAL	APPROVED	BASELINE REQUEST	ECC REQUEST	BWS 03.03.2020	APPROVED INCREASE/(DECREASE) AMOUNT	PERCENT
COUNTY DEPARTMENTS							
County Commissioners/County Admin.							
Legislative/County Commissioners							
Personal Services	393,032	431,266	431,266		431,266	0	0.0%
Operating Supplies	1,218	4,500	4,500		4,500	0	0.0%
Professional Services					0	0	0.0%
Communications	3,197	5,100	5,100		5,100	0	0.0%
Transportation	2,203	5,000	5,000		5,000	0	0.0%
Miscellaneous	37,341	42,000	42,000		42,000	0	0.0%
Legislative/County Commissioners	436,991	487,866	487,866	0	487,866	0	0.0%
County Administrator							
Personal Services	364,065	396,774	396,774		396,774	0	0.0%
Operating Supplies	5,425	15,531	15,531		15,531	0	0.0%
Professional Services	13,336	8,732	8,732		8,732	0	0.0%
Communications	1,439	2,900	2,900		2,900	0	0.0%
Transportation	93	1,000	1,000		1,000	0	0.0%
Miscellaneous	808	3,800	3,800		3,800	0	0.0%
Equipment					0	0	0.0%
County Administrator	385,166	428,737	428,737	0	428,737	0	0.0%
Public Information							
Personal Services	213,347	243,707	243,707		243,707	0	0.0%
Operating Supplies	2,560	7,040	7,040		7,040	0	0.0%
Professional Services					0	0	0.0%
Communications	1,065	1,000	1,000		1,000	0	0.0%
Transportation	114	1,100	1,100		1,100	0	0.0%
Miscellaneous	12,699	13,420	13,420		13,420	0	0.0%
Equipment	0	90,080	0		0	(90,080)	-100.0%
Public Information	229,785	356,347	266,267	0	266,267	(90,080)	-25.3%
Total - County Commissioners/County Admin.	1,051,942	1,272,950	1,182,870	0	1,182,870	(90,080)	-7.1%
Aging & Human Services							
Aging Administration							
Personal Services	1,326,956	1,680,382	1,680,382	24,038	1,704,420	0	0.0%
Operating Supplies	349,698	294,040	294,040	48,000	342,040	0	0.0%
Professional Services	73,128	83,365	83,365		83,365	0	0.0%
Communications	25,385	30,000	30,000		30,000	0	0.0%
Transportation	24,923	33,200	19,930	13,000	32,930	(13,270)	-40.0%
Miscellaneous	5,958	7,211	7,211		7,211	0	0.0%
Equipment	18,957	10,000	10,000		10,000	0	0.0%
Other - Lease Payments	13,216	20,120	16,684		16,684	(3,436)	-17.1%
Aging Administration	1,838,221	2,158,318	2,141,612	85,038	2,226,650	(16,706)	-0.8%
Grants - Aging							
Personal Services	656,278	794,484	794,248		794,248	(236)	0.0%
Operating Supplies	158,682	162,738	199,183		199,183	36,445	22.4%
Professional Services	135,795	112,394	113,504		113,504	1,110	1.0%
Communications	689	375	699		699	324	86.4%
Transportation	21,547	23,203	23,203		23,203	0	0.0%
Insurance	1,155	1,225	1,225		1,225	0	0.0%
Miscellaneous	4,725	6,216	6,216		6,216	0	0.0%
Equipment	11,556	0	0		0	0	0.0%
Other					0	0	0.0%
Grants - Aging	990,427	1,100,635	1,138,278	0	1,138,278	37,643	3.4%
Human Services-Admin Grants							
Personal Services	77,850	135,615	132,831		132,831	(2,784)	-2.1%
Operating Supplies	864	2,624	1,500		1,500	(1,124)	-42.8%
Professional Services	14,922	3,863	8,571		8,571	4,708	121.9%
Transportation	987	1,000	0		0	(1,000)	-100.0%
Miscellaneous	0	0	200		200	200	0.0%
Human Services-Admin Grants	94,623	143,102	143,102	0	143,102	0	0.0%
Community Services							
Personal Services	313,123	334,041	334,041		334,041	0	0.0%
Operating Supplies	16,137	6,361	6,361		6,361	0	0.0%
Professional Services	3,517	5,172	5,172		5,172	0	0.0%
Communications	2,886	3,500	3,500		3,500	0	0.0%
Transportation	1,599	2,000	2,000		2,000	0	0.0%
Rentals	1,060	335	335		335	0	0.0%
Miscellaneous	150,808	150,550	150,550		150,550	0	0.0%
Equipment	2,289	0	0		0	0	0.0%
Other - Lease Payments				4,370	4,370	0	0.0%
Community Services	491,419	501,959	501,959	4,370	506,329	0	0.0%
Human Relations Commission							
Operating Supplies	0	250	250		250	0	0.0%
Professional Services	1,393	1,400	1,400		1,400	0	0.0%
Miscellaneous	0	200	200		200	0	0.0%
Human Relations Commission	1,393	1,850	1,850	0	1,850	0	0.0%

**BUDGET
EXPENDITURES - DETAIL - ACTUAL EXPENDITURES**

Department/Spending Unit	FY2019	FY2020	FY2021	FY2021	FY2021	BASELINE OVER FY2020	
	ACTUAL	APPROVED	BASELINE REQUEST	ECC REQUEST	BWS 03.03.2020	APPROVED INCREASE/(DECREASE) AMOUNT	PERCENT
Aging and Human Services - Continued							
Commission for Women							
Operating Supplies	1,961	765	765		765	0	0.0%
Professional Services	4,631	5,335	5,335		5,335	0	0.0%
Rentals	335	400	400		400	0	0.0%
Miscellaneous	4,811	500	500		500	0	0.0%
Commission for Women	11,738	7,000	7,000	0	7,000	0	0.0%
Non-Profits - Aging & Human Services							
Miscellaneous (Operating Allocation)	831,512	606,880	606,880		606,880	0	0.0%
Non-Profits - Aging & Human Services	831,512	606,880	606,880	0	606,880	0	0.0%
Grants - Human Services (Non-Administration)							
Professional Services	312,166	331,718	331,718		331,718	0	0.0%
Grant - Other Human Services (445)	93,297	0	0		0	0	0.0%
Grants - Human Services (Non-Admin.)	405,463	331,718	331,718	0	331,718	0	0.0%
Total - Aging & Human Services	4,664,796	4,851,462	4,872,399	89,408	4,961,807	20,937	0.4%
County Attorney							
Personal Services	607,335	904,858	794,436		794,436	(110,422)	-12.2%
Operating Supplies	28,862	40,990	38,890		38,890	(2,100)	-5.1%
Professional Services	16,634	58,085	146,649		146,649	88,564	152.5%
Communications	2,716	4,100	4,100		4,100	0	0.0%
Transportation	64	600	600		600	0	0.0%
Miscellaneous	16,057	23,620	24,620		24,620	1,000	4.2%
Equipment	2,320	0	0		0	0	0.0%
Total - County Attorney	673,988	1,032,253	1,009,295	0	1,009,295	(22,958)	-2.2%
Economic Development							
Administration/Office of the Director							
Personal Services	367,775	395,593	395,593		395,593	0	0.0%
Operating Supplies	7,948	12,060	12,060		12,060	0	0.0%
Professional Services	2,743	4,100	4,100		4,100	0	0.0%
Communications	7,240	14,400	14,400		14,400	0	0.0%
Transportation	945	3,360	3,360		3,360	0	0.0%
Rentals	168	168	168		168	0	0.0%
Miscellaneous	5,723	9,200	9,200		9,200	0	0.0%
Equipment	1,888	0	0		0	0	0.0%
Administration/Office of the Director	394,430	438,881	438,881	0	438,881	0	0.0%
Tourism Development							
Operating Supplies	1,356	0	0		0	0	0.0%
Professional Services	470,312	430,937	400,194		400,194	(30,743)	-7.1%
Tourism Development	471,668	430,937	400,194	0	400,194	(30,743)	-7.1%

**BUDGET
EXPENDITURES - DETAIL - ACTUAL EXPENDITURES**

Department/Spending Unit	FY2019	FY2020	FY2021	FY2021	FY2021	BASELINE OVER FY2020 APPROVED	
	ACTUAL	APPROVED	BASELINE REQUEST	ECC REQUEST	BWS 03.03.2020	INCREASE/(DECREASE) AMOUNT	PERCENT
Agriculture & Seafood Development							
Personal Services	330,843	355,498	355,498		355,498	0	0.0%
Operating Supplies	5,509	7,867	8,042		8,042	175	2.2%
Transportation	32	683	508		508	(175)	-25.6%
Miscellaneous	3,985	4,431	4,431		4,431	0	0.0%
Agriculture & Seafood Development	340,369	368,479	368,479	0	368,479	0	0.0%
Business Development							
Personal Services	145,769	246,352	246,352		246,352	0	0.0%
Operating Supplies	36,771	61,328	61,328		61,328	0	0.0%
Professional Services	84,226	96,447	96,447		96,447	0	0.0%
Transportation	356	1,000	1,000		1,000	0	0.0%
Rentals	0	0	6,440		6,440	6,440	0.0%
Miscellaneous	32,338	61,200	42,495		42,495	(18,705)	-30.6%
Equipment & Furniture	5,850	0	0		0	0	0.0%
Business Development	305,310	466,327	454,062	0	454,062	(12,265)	-2.6%
Non-Profits - Economic Development							
Miscellaneous-Conservation	0	0	0		0	0	0.0%
Miscellaneous-Economic Development	30,000	22,500	22,500		22,500	0	0.0%
Miscellaneous-Economic Development Conservat	33,580	33,780	41,330		41,330	7,550	22.4%
Miscellaneous-Post Secondary Education	8,175	8,175	9,675		9,675	1,500	18.3%
Miscellaneous-Primary & Secondary Education	25,000	25,000	25,000		25,000	0	0.0%
Non-Profits - Economic Development	96,755	89,455	98,505	0	98,505	9,050	10.1%
Grants							
Professional Services	127	0	0		0	0	0.0%
Miscellaneous	572,941	0	0		0	0	0.0%
Grants	573,068	0	0	0	0	0	0.0%
Total - Economic Development	2,181,600	1,794,079	1,760,121	0	1,760,121	(33,958)	-1.9%
Finance							
Administration/Budget							
Personal Services	593,679	664,769	664,769		664,769	0	0.0%
Operating Supplies	14,294	22,000	22,000		22,000	0	0.0%
Professional Services	23,153	12,480	12,480		12,480	0	0.0%
Communications	15,588	14,200	14,200		14,200	0	0.0%
Transportation	325	1,000	1,000		1,000	0	0.0%
Miscellaneous	3,288	4,500	4,500		4,500	0	0.0%
Equipment	6,626	0	0		0	0	0.0%
Administration/Budget	656,953	718,949	718,949	0	718,949	0	0.0%
Accounting							
Personal Services	578,472	726,064	726,064		726,064	0	0.0%
Operating Supplies	5,564	8,500	8,000		8,000	(500)	-5.9%
Professional Services	0	1,000	1,000		1,000	0	0.0%
Transportation	374	400	400		400	0	0.0%
Miscellaneous	6,336	11,000	9,000		9,000	(2,000)	-18.2%
Equipment	8,161	2,500	0		0	(2,500)	-100.0%
Accounting	598,907	749,464	744,464	0	744,464	(5,000)	-0.7%
Auditing							
Professional Services	47,981	50,000	50,000		50,000	0	0.0%
Auditing	47,981	50,000	50,000	0	50,000	0	0.0%
Procurement							
Personal Services	277,501	352,963	352,963		352,963	0	0.0%
Operating Supplies	1,660	3,750	3,750		3,750	0	0.0%
Professional Services	3,366	0	0		0	0	0.0%
Communications	535	1,000	1,000		1,000	0	0.0%
Transportation	0	200	200		200	0	0.0%
Miscellaneous	1,026	1,500	1,500		1,500	0	0.0%
Procurement	284,088	359,413	359,413	0	359,413	0	0.0%
Total - Finance	1,587,929	1,877,826	1,872,826	0	1,872,826	(5,000)	-0.3%

BUDGET
EXPENDITURES - DETAIL - ACTUAL EXPENDITURES

Department/Spending Unit	FY2019	FY2020	FY2021	FY2021	FY2021	BASELINE OVER FY2020	
	ACTUAL	APPROVED	BASELINE REQUEST	ECC REQUEST	BWS 03.03.2020	APPROVED INCREASE/(DECREASE) AMOUNT	PERCENT
Technology							
Personal Services	1,932,457	2,106,056	2,106,056	113,829	2,219,885	0	0.0%
Operating Supplies	968,940	941,372	996,988	88,189	1,085,177	55,616	5.9%
Professional Services	141,267	105,658	163,616	61,500	225,116	57,958	54.9%
Communications	104,805	123,002	123,002		123,002	0	0.0%
Transportation	1,266	1,200	1,200		1,200	0	0.0%
Rentals	104	1,000	1,000		1,000	0	0.0%
Miscellaneous	63	2,200	2,200		2,200	0	0.0%
Equipment	441,361	516,609	254,868	59,860	314,728	(261,741)	-50.7%
Other - Lease Payments				5,750	5,750	0	0.0%
Grant	0	0	0	300,000	300,000	0	0.0%
Total - Technology	3,590,263	3,797,097	3,648,930	629,128	4,278,058	(148,167)	-3.9%
Human Resources							
Human Resources							
Personal Services	632,512	674,081	674,081		674,081	0	0.0%
Operating Supplies	83,862	90,980	90,110		90,110	(870)	-1.0%
Professional Services	117,899	55,356	55,856		55,856	500	0.9%
Communications	4,420	4,500	4,850		4,850	350	7.8%
Transportation	212	800	800		800	0	0.0%
Miscellaneous	75,658	140,883	160,883		160,883	20,000	14.2%
Equipment	10,112	1,380	0		0	(1,380)	-100.0%
Human Resources	924,675	967,980	986,580	0	986,580	18,600	1.9%
Risk Management							
Personal Services	72,895	76,314	76,314		76,314	0	0.0%
Operating Supplies	28,509	2,907	2,260		2,260	(647)	-22.3%
Professional Services	919	1,500	2,500		2,500	1,000	66.7%
Transportation	0	100	100		100	0	0.0%
Insurance	580,528	686,521	716,521		716,521	30,000	4.4%
Miscellaneous	2,010	1,985	2,235		2,235	250	12.6%
Risk Management	684,861	769,327	799,930	0	799,930	30,603	4.0%
Commission for the Disabled							
Operating Supplies	586	600	600		600	0	0.0%
Professional Services	1,339	1,700	1,700		1,700	0	0.0%
Commission for the Disabled	1,925	2,300	2,300	0	2,300	0	0.0%
Total - Human Resources	1,614,631	1,739,607	1,788,810	0	1,788,810	49,203	2.8%
Land Use & Growth Management (LUGM)							
Administration							
Personal Services	708,484	771,065	771,065		771,065	0	0.0%
Operating Supplies	28,511	51,180	47,780		47,780	(3,400)	-6.6%
Professional Services	15,905	24,428	24,428		24,428	0	0.0%
Communications	10,734	18,000	16,320		16,320	(1,680)	-9.3%
Transportation	125	2,384	1,500		1,500	(884)	-37.1%
Rentals	131	200	200		200	0	0.0%
Miscellaneous	555	3,800	3,300		3,300	(500)	-13.2%
Equipment	995	2,597	0		0	(2,597)	-100.0%
Administration	765,440	873,654	864,593	0	864,593	(9,061)	-1.0%
Comprehensive Planning							
Personal Services	186,484	359,870	359,870		359,870	0	0.0%
Operating Supplies	30	2,845	2,145		2,145	(700)	-24.6%
Professional Services	9,099	2,309	2,309		2,309	0	0.0%
Transportation	61	1,300	900		900	(400)	-30.8%
Rentals	0	285	185		185	(100)	-35.1%
Miscellaneous	0	3,815	3,315		3,315	(500)	-13.1%
Lease Payments	19,256	19,360	19,360		19,360	0	0.0%
Comprehensive Planning	214,930	389,784	388,084	0	388,084	(1,700)	-0.4%
Development Services							
Personal Services	230,598	401,631	401,631		401,631	0	0.0%
Operating Supplies	456	1,200	1,200		1,200	0	0.0%
Transportation	92	700	500		500	(200)	-28.6%
Miscellaneous	519	2,900	2,700		2,700	(200)	-6.9%
Development Services	231,665	406,431	406,031	0	406,031	(400)	-0.1%

**BUDGET
EXPENDITURES - DETAIL - ACTUAL EXPENDITURES**

Department/Spending Unit	FY2019	FY2020	FY2021	FY2021	FY2021	BASELINE OVER FY2020	
	ACTUAL	APPROVED	BASELINE REQUEST	ECC REQUEST	BWS 03.03.2020	APPROVED INCREASE/(DECREASE) AMOUNT	PERCENT
LUGM - Continued							
Zoning Administration							
Personal Services	201,422	291,503	291,503		291,503	0	0.0%
Operating Supplies	147	4,700	4,100		4,100	(600)	-12.8%
Professional Services	0	0	0		0	0	0.0%
Transportation	0	200	100		100	(100)	-50.0%
Miscellaneous	948	3,340	3,140		3,140	(200)	-6.0%
Zoning Administration	202,517	299,743	298,843	0	298,843	(900)	-0.3%
Planning Commission							
Personal Services	23,101	23,708	23,708		23,708	0	0.0%
Transportation	0	500	300		300	(200)	-40.0%
Miscellaneous	855	2,618	2,418		2,418	(200)	-7.6%
Planning Commission	23,956	26,826	26,426	0	26,426	(400)	-1.5%
Boards and Commissions							
Personal Services	16,265	16,562	16,562		16,562	0	0.0%
Transportation	0	500	300		300	(200)	-40.0%
Miscellaneous	1,408	3,018	2,818		2,818	(200)	-6.6%
Boards and Commissions	17,673	20,080	19,680	0	19,680	(400)	-2.0%
Historical Preservation							
Operating Supplies	700	2,250	2,200		2,200	(50)	-2.2%
Professional Services	0	100	100		100	0	0.0%
Transportation	0	200	200		200	0	0.0%
Miscellaneous	470	1,030	930		930	(100)	-9.7%
Historical Preservation	1,170	3,580	3,430	0	3,430	(150)	-4.2%
Permit Services							
Personal Services	313,226	357,353	357,353		357,353	0	0.0%
Operating Supplies	0	1,000	1,000		1,000	0	0.0%
Professional Services	0	1,350	1,350		1,350	0	0.0%
Transportation	0	200	200		200	0	0.0%
Miscellaneous	405	1,500	1,400		1,400	(100)	-6.7%
Permit Services	313,631	361,403	361,303	0	361,303	(100)	0.0%
Inspections & Compliance							
Personal Services	326,797	387,683	387,683		387,683	0	0.0%
Operating Supplies	4,871	5,850	5,850		5,850	0	0.0%
Professional Services	7,814	31,320	31,320		31,320	0	0.0%
Transportation	5,573	12,100	10,100		10,100	(2,000)	-16.5%
Miscellaneous	240	3,090	2,890		2,890	(200)	-6.5%
Other - Lease Payments	19,415	19,520	19,520		19,520	0	0.0%
Inspections & Compliance	364,710	459,563	457,363	0	457,363	(2,200)	-0.5%
Board of Electrical Examiners							
Operating Supplies	0	1,400	1,400		1,400	0	0.0%
Professional Services	11,455	12,000	12,000		12,000	0	0.0%
Communications	175	300	300		300	0	0.0%
Transportation	0	350	350		350	0	0.0%
Miscellaneous	100	250	250		250	0	0.0%
Board of Electrical Examiners	11,730	14,300	14,300	0	14,300	0	0.0%
Building Code Appeals Board							
Operating Supplies	0	2,800	2,800		2,800	0	0.0%
Miscellaneous	0	100	100		100	0	0.0%
Building Code Appeals Board	0	2,900	2,900	0	2,900	0	0.0%
Commission on the Environment							
Operating Supplies	25	1,725	1,525		1,525	(200)	-11.6%
Communications	0	100	50		50	(50)	-50.0%
Rentals	0	500	400		400	(100)	-20.0%
Miscellaneous	0	500	500		500	0	0.0%
Commission on the Environment	25	2,825	2,475	0	2,475	(350)	-12.4%
Plumbing & Gas Board							
Operating Supplies	0	1,750	1,700		1,700	(50)	-2.9%
Communications	0	100	50		50	(50)	-50.0%
Plumbing & Gas Board	0	1,850	1,750	0	1,750	(100)	-5.4%
Grants							
Miscellaneous	0	2,000	2,000		2,000	0	0.0%
Grants	0	2,000	2,000	0	2,000	0	0.0%
Total - Land Use & Growth Management	2,147,447	2,864,939	2,849,178	0	2,849,178	(15,761)	-0.6%

**BUDGET
EXPENDITURES - DETAIL - ACTUAL EXPENDITURES**

Department/Spending Unit	FY2019	FY2020	FY2021	FY2021	FY2021	BASELINE OVER FY2020	
	ACTUAL	APPROVED	BASELINE REQUEST	ECC REQUEST	BWS 03.03.2020	APPROVED INCREASE/(DECREASE) AMOUNT	PERCENT
Public Works & Transportation (DPW&T)							
Administration							
Personal Services	360,057	351,053	352,560		352,560	1,507	0.4%
Operating Supplies	7,677	10,467	9,905		9,905	(562)	-5.4%
Professional Services	2,834	3,400	3,400		3,400	0	0.0%
Communications	6,660	10,260	8,940		8,940	(1,320)	-12.9%
Transportation	83	325	325		325	0	0.0%
Miscellaneous	2,541	2,800	3,100		3,100	300	10.7%
Administration	379,852	378,305	378,230	0	378,230	(75)	0.0%
Engineering Services							
Personal Services	850,755	906,903	912,256		912,256	5,353	0.6%
Operating Supplies	10,746	7,825	7,921		7,921	96	1.2%
Professional Services	1,763	5,475	2,526		2,526	(2,949)	-53.9%
Transportation	1,023	750	750		750	0	0.0%
Miscellaneous	4,554	4,215	1,715		1,715	(2,500)	-59.3%
Equipment	20,191	0	0		0	0	0.0%
Engineering Services	889,032	925,168	925,168	0	925,168	0	0.0%
Development Review							
Personal Services	124,176	241,154	241,154	47,011	288,165	0	0.0%
Operating Supplies	376	1,825	1,900		1,900	75	4.1%
Professional Services	0	84,425	84,425		84,425	0	0.0%
Transportation	40	200	200		200	0	0.0%
Miscellaneous	475	475	475		475	0	0.0%
Development Review	125,067	328,079	328,154	47,011	375,165	75	0.0%
Construction & Inspections							
Personal Services	572,319	532,016	532,016		532,016	0	0.0%
Operating Supplies	3,453	6,461	6,521		6,521	60	0.9%
Professional Services	254,932	205,450	221,745		221,745	16,295	7.9%
Communications	4,338	3,620	3,620		3,620	0	0.0%
Transportation	13,023	13,500	13,500		13,500	0	0.0%
Equipment	(8,225)	0	0		0	0	0.0%
Construction & Inspections	839,840	761,047	777,402	0	777,402	16,355	2.1%
County Highways							
Personal Services	2,800,903	3,571,480	3,571,480		3,571,480	0	0.0%
Operating Supplies	61,050	64,518	77,618		77,618	13,100	20.3%
Professional Services	408,525	125,800	188,041		188,041	62,241	49.5%
Communications	6,306	7,500	7,500	3,780	11,280	0	0.0%
Transportation	163,496	182,050	187,050		187,050	5,000	2.7%
Public Utility Service	75,589	113,298	112,658		112,658	(640)	-0.6%
Rentals	20,906	30,000	30,000		30,000	0	0.0%
Snow Removal	1,188,377	254,750	254,750		254,750	0	0.0%
Miscellaneous	475,501	216,890	216,890		216,890	0	0.0%
Equipment	21,565	30,000	0		0	(30,000)	-100.0%
Other - Lease Payment	409,349	578,910	391,642	136,850	528,492	(187,268)	-32.3%
County Highways	5,631,567	5,175,196	5,037,629	140,630	5,178,259	(137,567)	-2.7%
MS4 Program							
Personal Services	0	276,006	276,006		276,006	0	0.0%
Operating Supplies	0	0	1,675		1,675	1,675	0.0%
Professional Services	0	89,100	265,300		265,300	176,200	197.8%
Communications	0	0	1,320		1,320	1,320	0.0%
Transportation	0	0	2,000		2,000	2,000	0.0%
Miscellaneous Services	0	1,923	6,923		6,923	5,000	260.0%
Other - Lease Payment				119,600	119,600	0	0.0%
MS4 Program	0	367,029	553,224	119,600	672,824	186,195	50.7%
Mailroom/Messenger Services							
Personal Services	95,080	103,015	103,015		103,015	0	0.0%
Operating Supplies	624	1,710	1,710		1,710	0	0.0%
Communications	4,214	800	800		800	0	0.0%
Transportation	996	1,000	1,000		1,000	0	0.0%
Rentals	15,539	16,400	16,400		16,400	0	0.0%
Mailroom/Messenger Services	116,453	122,925	122,925	0	122,925	0	0.0%

**BUDGET
EXPENDITURES - DETAIL - ACTUAL EXPENDITURES**

Department/Spending Unit	FY2019	FY2020	FY2021	FY2021	FY2021	BASELINE OVER FY2020	
	ACTUAL	APPROVED	BASELINE REQUEST	ECC REQUEST	BWS 03.03.2020	APPROVED INCREASE/(DECREASE) AMOUNT	PERCENT
DPW & T - Continued							
Vehicle Maintenance Shop							
Personal Services	854,830	904,829	905,915		905,915	1,086	0.1%
Operating Supplies	44,091	55,786	53,072		53,072	(2,714)	-4.9%
Professional Services	81,012	63,000	33,000		33,000	(30,000)	-47.6%
Communications	1,522	4,220	2,220		2,220	(2,000)	-47.4%
Transportation	521,819	499,000	500,000		500,000	1,000	0.2%
Equipment & Furniture	8,609	36,986	0		0	(36,986)	-100.0%
Other - Lease Payment	78,741	73,285	40,264		40,264	(33,021)	-45.1%
Vehicle Maintenance Shop	1,590,624	1,637,106	1,534,471	0	1,534,471	(102,635)	-6.3%
Non-Public School Bus Transportation							
Personal Services	77,036	84,251	84,251		84,251	0	0.0%
Operating Supplies	3,147	4,050	4,500		4,500	450	11.1%
Professional Services	2,100,627	2,226,120	2,232,686		2,232,686	6,566	0.3%
Communications	9,138	8,861	13,000		13,000	4,139	46.7%
Transportation	0	200	25		25	(175)	-87.5%
Equipment	0	4,200	0		0	(4,200)	-100.0%
Insurance	32,184	33,663	34,308		34,308	645	1.9%
Miscellaneous	90	150	150		150	0	0.0%
Non-Public School Bus Transportation	2,222,222	2,361,495	2,368,920	0	2,368,920	7,425	0.3%
St. Mary's County Airport							
Personal Services	77,512	97,662	97,662		97,662	0	0.0%
Operating Supplies	762	5,500	2,800	6,500	9,300	(2,700)	-49.1%
Professional Services	9,729	17,200	17,200	32,411	49,611	0	0.0%
Communications	2,644	3,600	2,600		2,600	(1,000)	-27.8%
Transportation	144	525	525		525	0	0.0%
Public Utility Service	6,373	5,000	5,000		5,000	0	0.0%
Rentals	0	3,000	0		0	(3,000)	-100.0%
Miscellaneous	1,472	2,000	2,000		2,000	0	0.0%
Equipment & Furniture	2,041	0	0		0	0	0.0%
Lease Payments	0	13,725	12,750		12,750	(975)	-7.1%
St Mary's County Airport	100,677	148,212	140,537	38,911	179,448	(7,675)	-5.2%
Grants (principally STS)							
Personal Services	1,881,876	2,309,880	2,305,029		2,305,029	(4,851)	-0.2%
Operating Supplies	26,990	493,718	126,718		126,718	(367,000)	-74.3%
Professional Services	12,137	35,970	24,769		24,769	(11,201)	-31.1%
Communications	2,523	6,425	4,175		4,175	(2,250)	-35.0%
Transportation	477,346	447,314	497,671		497,671	50,357	11.3%
Public Utility Service	4,484	14,000	0		0	(14,000)	-100.0%
Repairs and Maintenance	0	3,450	0		0	(3,450)	-100.0%
Insurance	44,391	55,000	55,000		55,000	0	0.0%
Miscellaneous	77,247	11,365	11,165		11,165	(200)	-1.8%
Equipment	13,256	0	4,000		4,000	4,000	0.0%
Grants (principally STS)	2,540,250	3,377,122	3,028,527	0	3,028,527	(348,595)	-10.3%
Building Services							
Personal Services	1,378,620	1,951,521	1,951,521	113,733	2,065,254	0	0.0%
Operating Supplies	133,239	130,679	126,763		126,763	(3,916)	-3.0%
Professional Services	547,769	231,951	278,204		278,204	46,253	19.9%
Communications	24,572	24,451	24,451		24,451	0	0.0%
Transportation	30,928	36,000	36,000		36,000	0	0.0%
Public Utility Service	1,464,714	1,413,953	1,377,539	243,515	1,621,054	(36,414)	-2.6%
Repairs and Maintenance	93,538	123,648	101,609		101,609	(22,039)	-17.8%
Rentals	0	2,352	2,352		2,352	0	0.0%
Equipment	2,940	12,500	0		0	(12,500)	-100.0%
Other - Lease Payment	38,035	62,325	47,529	16,100	63,629	(14,796)	-23.7%
Grants	16,875	0	0		0	0	0.0%
Building Services	3,731,230	3,989,380	3,945,968	373,348	4,319,316	(43,412)	-1.1%
Total - Public Works & Transportation	18,166,814	19,571,064	19,141,155	719,500	19,860,655	(429,909)	-2.2%

**BUDGET
EXPENDITURES - DETAIL - ACTUAL EXPENDITURES**

Department/Spending Unit	FY2019	FY2020	FY2021	FY2021	FY2021	BASELINE OVER FY2020	
	ACTUAL	APPROVED	BASELINE REQUEST	ECC REQUEST	BWS 03.03.2020	APPROVED INCREASE/(DECREASE) AMOUNT	PERCENT
Recreation & Parks							
Administration							
Personal Services	1,103,830	1,179,498	1,179,498		1,179,498	0	0.0%
Operating Supplies	11,936	13,675	11,650		11,650	(2,025)	-14.8%
Professional Services	6,028	5,880	4,000		4,000	(1,880)	-32.0%
Communications	3,878	5,620	4,600		4,600	(1,020)	-18.1%
Transportation	2,623	3,500	2,400		2,400	(1,100)	-31.4%
Miscellaneous	9,242	12,855	8,200		8,200	(4,655)	-36.2%
Equipment	526	0	0		0	0	0.0%
Other - Lease Payments	15,005	15,075	15,075		15,075	0	0.0%
Administration	1,153,068	1,236,103	1,225,423	0	1,225,423	(10,680)	-0.9%
Parks Maintenance							
Personal Services	1,332,874	1,419,767	1,438,545		1,438,545	18,778	1.3%
Operating Supplies	61,223	68,244	54,690	8,160	62,850	(13,554)	-19.9%
Professional Services	68,366	79,045	68,783		68,783	(10,262)	-13.0%
Communications	6,054	5,400	5,400		5,400	0	0.0%
Transportation	43,176	39,785	31,485		31,485	(8,300)	-20.9%
Public Utility Service	122,653	133,600	133,600		133,600	0	0.0%
Repairs and Maintenance	431,525	510,577	351,281		351,281	(159,296)	-31.2%
Rentals	72,275	63,834	58,090		58,090	(5,744)	-9.0%
Miscellaneous	6,529	9,515	9,515		9,515	0	0.0%
Equipment	34,033	47,575	10,000	27,500	37,500	(37,575)	-79.0%
Other - Lease Payments	17,424	27,890	19,535	66,700	86,235	(8,355)	-30.0%
Parks Maintenance	2,196,132	2,405,232	2,180,924	102,360	2,283,284	(224,308)	-9.3%
Recr. & Parks Activity Fund - Subsidy						0	0.0%
Non-Profits - Recreation & Parks							
Miscellaneous (Operating Allocation)	125,842	135,200	135,200		135,200	0	0.0%
Non-Profits - Recreation & Parks	125,842	135,200	135,200	0	135,200	0	0.0%
Grants							
Personal Services	1,107	1,109	1,278	169	1,447	169	15.2%
Operating Supplies	864	0	0		0	0	0.0%
Professional Services	1,894	6,894	1,894		1,894	(5,000)	-72.5%
Public Utility Service	210	231	231		231	0	0.0%
Repairs & Maintenance	4,565	0	0		0	0	0.0%
Rentals	11,789	11,766	13,897		13,897	2,131	18.1%
Miscellaneous	5,000	5,000	5,000		5,000	0	0.0%
Equipment				2,531	2,531	0	0.0%
Grants Division	25,429	25,000	22,300	2,700	25,000	(2,700)	-10.8%
Museum Division							
Personal Services	460,044	496,209	508,254		508,254	12,045	2.4%
Operating Supplies	19,689	24,350	21,000		21,000	(3,350)	-13.8%
Professional Services	12,358	12,912	15,593		15,593	2,681	20.8%
Communications	6,998	8,450	7,700		7,700	(750)	-8.9%
Transportation	7,177	7,150	7,025		7,025	(125)	-1.7%
Public Utility Service	34,306	33,200	33,200		33,200	0	0.0%
Repairs & Maintenance	0	9,000	8,655		8,655	(345)	-3.8%
Rentals	0	800	800		800	0	0.0%
Insurance	5,250	5,100	5,100		5,100	0	0.0%
Miscellaneous	985	2,500	3,800		3,800	1,300	52.0%
Equipment	639	1,529	1,000		1,000	(529)	-34.6%
Other - Lease Payments	5,522	5,525	5,525		5,525	0	0.0%
Museum Division	552,968	606,725	617,652	0	617,652	10,927	1.8%
Chancellor's Run Regional Park							
Operating Supplies	0	0	16,954		16,954	16,954	100.0%
Professional Services	0	0	38,000		38,000	38,000	0.0%
Transportation	0	0	800		800	800	0.0%
Repairs and Maintenance	0	0	13,300		13,300	13,300	0.0%
Equipment & Furniture	0	0	0		0	0	0.0%
Chancellor's Run Reg. Park	0	0	69,054	0	69,054	69,054	0.0%
Total - Recreation & Parks	4,053,439	4,408,260	4,250,553	105,060	4,355,613	(157,707)	-3.6%
Emergency Services							
Emergency Communications Center							
Personal Services	2,620,720	3,012,645	3,034,680	22,035	3,056,715	22,035	0.7%
Operating Supplies	21,951	55,450	49,381	(9,035)	40,346	(6,069)	-10.9%
Professional Services	23,609	58,931	32,750	24,100	56,850	(26,181)	-44.4%
Communications	133,419	341,836	340,536		340,536	(1,300)	-0.4%
Transportation	726	1,300	4,900		4,900	3,600	276.9%
Miscellaneous	9,160	11,300	10,500	(4,000)	6,500	(800)	-7.1%
Equipment	7,004	0	0		0	0	0.0%
Other - Lease Payment				13,800	13,800	0	0.0%
Emergency Communications Center	2,816,589	3,481,462	3,472,747	46,900	3,519,647	(8,715)	-0.3%

**BUDGET
EXPENDITURES - DETAIL - ACTUAL EXPENDITURES**

Department/Spending Unit	FY2019	FY2020	FY2021	FY2021	FY2021	BASELINE OVER FY2020	
	ACTUAL	APPROVED	BASELINE REQUEST	ECC REQUEST	BWS 03.03.2020	APPROVED INCREASE/(DECREASE) AMOUNT	PERCENT
Emergency Services - Continued							
Emergency Radio Communications							
Personal Services	152,858	209,882	209,882		209,882	0	0.0%
Operating Supplies	21,568	27,850	27,850		27,850	0	0.0%
Professional Services	1,020,477	727,664	848,435	1,800	850,235	120,771	16.6%
Communications	722	2,300	2,300		2,300	0	0.0%
Transportation	1,251	4,000	4,000		4,000	0	0.0%
Rentals	32,591	34,168	35,180		35,180	1,012	3.0%
Miscellaneous	0	6,000	0		0	(6,000)	-100.0%
Equipment	96,413	107,500	7,500	72,000	79,500	(100,000)	-93.0%
Other - Lease Payments	175,858	177,365	172,130	8,395	180,525	(5,235)	-3.0%
Emergency Radio Communications	1,501,738	1,296,729	1,307,277	82,195	1,389,472	10,548	0.8%
Emergency Management							
Personal Services	258,808	440,487	444,041	3,554	447,595	3,554	0.8%
Operating Supplies	5,106	35,900	35,311	(3,554)	31,757	(589)	-1.6%
Professional Services	22,731	36,600	31,600		31,600	(5,000)	-13.7%
Communications	18,538	24,400	27,500		27,500	3,100	12.7%
Transportation	2,503	2,700	10,200		10,200	7,500	277.8%
Miscellaneous	3,472	33,500	33,500		33,500	0	0.0%
Equipment	43,916	7,500	0		0	(7,500)	-100.0%
Other - Lease Payments	5,233	17,948	11,813	9,200	21,013	(6,135)	-34.2%
Emergency Management	360,307	599,035	593,965	9,200	603,165	(5,070)	-0.8%
Animal Control							
Personal Services	326,389	378,476	378,476		378,476	0	0.0%
Operating Supplies	5,921	32,150	16,200		16,200	(15,950)	-49.6%
Professional Services	462,701	539,200	550,050		550,050	10,850	2.0%
Communications	3,485	3,850	4,200		4,200	350	9.1%
Transportation	17,360	25,000	27,500		27,500	2,500	10.0%
Miscellaneous	2,271	2,200	250	1,450	1,700	(1,950)	-88.6%
Equipment					0	0	0.0%
Other - Lease Payments	21,291	21,370	12,890		12,890	(8,480)	-39.7%
Animal Control	839,418	1,002,246	989,566	1,450	991,016	(12,680)	-1.3%
Grants							
Operating Supplies	158,063	20,500	28,500		28,500	8,000	39.0%
Professional Services	170,459	112,500	348,668		348,668	236,168	209.9%
Transportation	135	0	0		0	0	0.0%
Rentals	1,168	0	0		0	0	0.0%
Equipment	294,446	875,496	660,851	1,981	662,832	(214,645)	-24.5%
Grants (Equip.,Recov-Princ FEMA &	624,271	1,008,496	1,038,019	1,981	1,040,000	29,523	2.9%
Total - Emergency Services	6,142,323	7,387,968	7,401,574	141,726	7,543,300	13,606	0.2%
ELECTED OFFICIALS							
Circuit Court							
Administration							
Personal Services	767,829	914,089	914,089		914,089	0	0.0%
Operating Supplies	22,676	32,585	32,585		32,585	0	0.0%
Professional Services	36,148	49,800	49,800		49,800	0	0.0%
Communications	20,132	21,800	22,300		22,300	500	2.3%
Transportation	844	3,000	3,000		3,000	0	0.0%
Miscellaneous	44,915	48,550	48,550		48,550	0	0.0%
Equipment	14,742	53,200	0		0	(53,200)	-100.0%
Administration	907,286	1,123,024	1,070,324	0	1,070,324	(52,700)	-4.7%
Law Library							
Operating Supplies	27,435	41,600	40,850		40,850	(750)	-1.8%
Equipment	26,142	0	0		0	0	0.0%
Law Library	53,577	41,600	40,850	0	40,850	(750)	-1.8%
Grants							
Personal Services	335,004	380,033	332,239		332,239	(47,794)	-12.6%
Operating Supplies	1,997	3,585	2,572		2,572	(1,013)	-28.3%
Professional Services	305,670	335,863	367,520		367,520	31,657	9.4%
Communications	663	1,000	2,310		2,310	1,310	131.0%
Transportation	258	315	400		400	85	27.0%
Miscellaneous	13,427	15,500	13,000		13,000	(2,500)	-16.1%
Equipment	3,695	0	0		0	0	0.0%
Grants	660,714	736,296	718,041	0	718,041	(18,255)	-2.5%
Total - Circuit Court	1,621,577	1,900,920	1,829,215	0	1,829,215	(71,705)	-3.8%

**BUDGET
EXPENDITURES - DETAIL - ACTUAL EXPENDITURES**

Department/Spending Unit	FY2019	FY2020	FY2021	FY2021	FY2021	BASELINE OVER FY2020	
			BASELINE	ECC	BWS	APPROVED	
	ACTUAL	APPROVED	REQUEST	REQUEST	03.03.2020	INCREASE/(DECREASE)	PERCENT
Orphans' Court							
Personal Services	44,153	45,327	45,327		45,327	0	0.0%
Professional Services	0	0	350		350		
Operating Supplies	778	1,500	1,500		1,500	0	0.0%
Communications	1,963	1,992	1,992		1,992	0	0.0%
Miscellaneous	12,197	9,960	9,960		9,960	0	0.0%
Equipment	5,706	600	0		0	(600)	-100.0%
Total - Orphans' Court	64,797	59,379	59,129	0	59,129	(600)	-1.0%
Office of the Sheriff							
Law Enforcement							
Personal Services	22,028,297	25,615,711	25,804,189	7,140,188	32,944,377	188,478	0.7%
Operating Supplies	403,681	581,915	544,415	61,144	605,559	(37,500)	-6.4%
Professional Services	198,649	297,942	297,942	29,000	326,942	0	0.0%
Communications	103,556	101,100	101,100		101,100	0	0.0%
Transportation	421,516	579,513	587,513	50,250	637,763	8,000	1.4%
Public Utility	395	0	0		0	0	0.0%
Rentals	70,706	73,170	73,170		73,170	0	0.0%
Miscellaneous	90,966	134,750	134,750		134,750	0	0.0%
Equipment	1,919,390	165,736	80,417	506,146	586,563	(85,319)	-51.5%
Other - Lease Payments	1,077,040	1,037,653	659,054	273,125	932,179	(378,599)	-36.5%
Law Enforcement	26,314,196	28,587,490	28,282,550	8,059,853	36,342,403	(304,940)	-1.1%
Corrections							
Personal Services	8,803,246	10,598,830	11,598,830	147,423	11,746,253	1,000,000	9.4%
Operating Supplies	733,984	905,606	875,606	48,205	923,811	(30,000)	-3.3%
Professional Services	1,099,279	1,188,412	1,188,412	23,452	1,211,864	0	0.0%
Communications	10,166	11,500	11,500		11,500	0	0.0%
Rentals	83,437	149,500	149,500	40,000	189,500	0	0.0%
Miscellaneous	5,815	12,991	12,991		12,991	0	0.0%
Equipment	323,704	0	0	0	0	0	0.0%
Other - Lease Payments	24,073	10,975	10,975	8,179	19,154	0	0.0%
Corrections	11,083,704	12,877,814	13,847,814	267,259	14,115,073	970,000	7.5%
Training							
Operating Supplies	54,436	120,570	120,570		120,570	0	0.0%
Miscellaneous	232,478	257,307	257,307	12,000	269,307	0	0.0%
Training	286,914	377,877	377,877	12,000	389,877	0	0.0%
Canine							
Operating Supplies	5,448	8,000	8,000	1,500	9,500	0	0.0%
Professional Services	12,171	17,400	17,400		17,400	0	0.0%
Miscellaneous	0	500	0		0	(500)	-100.0%
Equipment	16,701	7,500	8,000	8,000	16,000	500	6.7%
Canine	34,320	33,400	33,400	9,500	42,900	0	0.0%
Court Security							
Personal Services	847,907	927,757	926,967	83,154	1,010,121	(790)	-0.1%
Operating Supplies	1,120	1,300	1,300		1,300	0	0.0%
Equipment	0	0	0	11,000	11,000	0	0.0%
Court Security	849,027	929,057	928,267	94,154	1,022,421	(790)	-0.1%
Grants							
Personal Services	678,337	660,485	959,413	126,763	1,086,176	298,928	45.3%
Operating Supplies	3,826	26,862	26,855		26,855	(7)	0.0%
Professional Services	149,212	189,742	186,261	367,904	554,165	(3,481)	-1.8%
Communications	2,433	3,485	3,340		3,340	(145)	-4.2%
Transportation	10,138	65,000	50,600		50,600	(14,400)	-22.2%
Rentals	3,500	7,500	6,900		6,900	(600)	-8.0%
Miscellaneous	6,627	30,376	22,341		22,341	(8,035)	-26.5%
Equipment	35,546	55,125	51,112	32,650	83,762	(4,013)	-7.3%
Grants	889,619	1,038,575	1,306,822	527,317	1,834,139	268,247	25.8%
Total - Office of the Sheriff	39,457,780	43,844,213	44,776,730	8,970,083	53,746,813	932,517	2.1%

**BUDGET
EXPENDITURES - DETAIL - ACTUAL EXPENDITURES**

Department/Spending Unit	FY2019	FY2020	FY2021	FY2021	FY2021	BASELINE OVER FY2020	
	ACTUAL	APPROVED	BASELINE REQUEST	ECC REQUEST	BWS 03.03.2020	APPROVED INCREASE/(DECREASE) AMOUNT	PERCENT
Office of the State's Attorney							
Judicial							
Personal Services	2,845,663	3,250,924	3,525,876	159,567	3,685,443	274,952	8.5%
Operating Supplies	60,701	60,176	73,426	27,000	100,426	13,250	22.0%
Professional Services	24,620	45,638	47,552	14,448	62,000	1,914	4.2%
Communications	9,776	14,855	14,855		14,855	0	0.0%
Transportation	4,297	14,400	14,400		14,400	0	0.0%
Rentals	292	300	300		300	0	0.0%
Miscellaneous	15,864	18,200	8,000		8,000	(10,200)	-56.0%
Equipment	130	4,048	0		0	(4,048)	-100.0%
Other	0	12,420	12,420		12,420	0	0.0%
Judicial	2,961,343	3,420,961	3,696,829	201,015	3,897,844	275,868	8.1%
Grants							
Personal Services	610,081	646,678	667,593	33,054	700,647	20,915	3.2%
Operating Supplies	3,360	6,691	6,691	300	6,991	0	0.0%
Professional Services	5,955	117,252	14,283	1,500	15,783	(102,969)	-87.8%
Communications	3,265	4,540	4,540		4,540	0	0.0%
Transportation	0	1,388	1,388		1,388	0	0.0%
Miscellaneous	9,510	23,226	22,223	1,920	24,143	(1,003)	-4.3%
Equipment	2,810	2,964	0		0	(2,964)	-100.0%
Grants	634,981	802,739	716,718	36,774	753,492	(86,021)	-10.7%
Total - Office of the State's Attorney	3,596,324	4,223,700	4,413,547	237,789	4,651,336	189,847	4.5%
Office of the County Treasurer							
Personal Services	407,848	451,843	451,843		451,843	0	0.0%
Operating Supplies	9,567	15,000	15,000		15,000	0	0.0%
Professional Services	1,121	1,500	1,500		1,500	0	0.0%
Communications	24,762	28,450	28,450		28,450	0	0.0%
Transportation	465	600	600		600	0	0.0%
Rentals					0	0	0.0%
Miscellaneous					0	0	0.0%
Equipment	0	0	0		0	0	0.0%
Total - Office of the County Treasurer	443,763	497,393	497,393	0	497,393	0	0.0%
STATE AGENCIES / INDEPENDENT BOARDS							
Department of Health							
Operating Allocation	2,273,479	2,472,395	2,395,395		2,395,395	(77,000)	-3.1%
Personal Services	16,151	16,238	16,238	169,853	186,091	0	0.0%
Professional Services					0	0	0.0%
Miscellaneous					0	0	0.0%
Total - Department of Health	2,289,630	2,488,633	2,411,633	169,853	2,581,486	(77,000)	-3.1%
Mosquito Control							
Operating Allocation	0	0	77,000	14,000	91,000	77,000	0.0%
Total - Mosquito Control	0	0	77,000	14,000	91,000	77,000	0.0%
Department of Social Services							
Operating Allocation	276,038	282,615	282,615	9,198	291,813	0	0.0%
Personal Services	83,604	90,152	90,152		90,152	0	0.0%
Professional Services	6,472	6,500	6,500		6,500	0	0.0%
Grant	51,458	82,366	82,366	2,575	84,941	0	0.0%
Total - Department of Social Services	417,572	461,633	461,633	11,773	473,406	0	0.0%
Alcohol Beverage Board							
Personal Services	123,568	152,036	152,036		152,036	0	0.0%
Operating Supplies	4,218	9,305	9,305		9,305	0	0.0%
Professional Services	10,000	18,500	18,500		18,500	0	0.0%
Communications	1,380	1,800	1,800		1,800	0	0.0%
Transportation	2,579	5,000	5,000		5,000	0	0.0%
Miscellaneous	166,946	168,702	168,702		168,702	0	0.0%
Equipment	395	0	0		0	0	0.0%
Total - Alcohol Beverage Board	309,086	355,343	355,343	0	355,343	0	0.0%

**BUDGET
EXPENDITURES - DETAIL - ACTUAL EXPENDITURES**

Department/Spending Unit	FY2019	FY2020	FY2021	FY2021	FY2021	BASELINE OVER FY2020	
	ACTUAL	APPROVED	BASELINE REQUEST	ECC REQUEST	BWS 03.03.2020	APPROVED INCREASE/(DECREASE) AMOUNT	PERCENT
Board of Elections							
Personal Services	70,568	44,097	44,097	13,451	57,548	0	0.0%
Operating Supplies	38,759	53,877	53,877		53,877	0	0.0%
Professional Services	802,215	1,013,391	1,013,391	156,159	1,169,550	0	0.0%
Communications	33,997	33,200	33,200	3,000	36,200	0	0.0%
Transportation	11,022	7,750	7,750	3,500	11,250	0	0.0%
Rentals	5,437	7,775	7,775	11,100	18,875	0	0.0%
Miscellaneous	11,478	11,230	11,230	30	11,260	0	0.0%
Total - Board of Elections	973,476	1,171,320	1,171,320	187,240	1,358,560	0	0.0%
University of Maryland Extension - St. Mary's Co.							
Operating Supplies	4,093	5,750	5,750		5,750	0	0.0%
Professional Services	200,199	223,911	224,411	8,275	232,686	500	0.2%
Communications	3,940	4,000	4,000		4,000	0	0.0%
Transportation	18,000	20,700	21,000		21,000	300	1.4%
Public Utilities	3,743	4,400	4,100		4,100	(300)	-6.8%
Rentals	974	1,200	1,500		1,500	300	25.0%
Insurance	0	0	266		266	266	0.0%
Miscellaneous	1,389	2,300	1,000		1,000	(1,300)	-56.5%
Equipment	1,870	1,800	500		500	(1,300)	-72.2%
Total - University of MD Extension-St. Mary's	234,208	264,061	262,527	8,275	270,802	(1,534)	-0.6%
Ethics Commission							
Operating Supplies	0	183	183		183	0	0.0%
Professional Services	0	650	650		650	0	0.0%
Total - Ethics Commission	0	833	833	0	833	0	0.0%
St. Mary's County Forest Conservation Board							
Personal Services							
Operating Allocation	2,500	2,500	2,500		2,500	0	0.0%
Total - SMC Forest Conservation Board	2,500	2,500	2,500	0	2,500	0	0.0%
Soil Conservation District							
Personal Services	24,840	23,546	23,546	454	24,000	0	0.0%
Operating Allocation	53,517	53,517	53,517	3,980	57,497	0	0.0%
Total - Soil Conservation District	78,357	77,063	77,063	4,434	81,497	0	0.0%
So. MD Resource Conservation & Development							
Operating Allocation	13,300	13,300	13,300	2,000	15,300	0	0.0%
Total - Southern Maryland RC&D	13,300	13,300	13,300	2,000	15,300	0	0.0%
So. MD Tri-County Community Action Committee, Inc.							
Operating Allocation	16,000	16,000	16,000	19,000	35,000	0	0.0%
Total - So. MD Tri-County Community Action	16,000	16,000	16,000	19,000	35,000	0	0.0%
Tri-County Council for Southern Maryland							
Operating Allocation	94,200	94,200	94,200	30,800	125,000	0	0.0%
Total - Tri-County Council for Southern Maryland	94,200	94,200	94,200	30,800	125,000	0	0.0%

**BUDGET
EXPENDITURES - DETAIL - ACTUAL EXPENDITURES**

Department/Spending Unit	FY2019	FY2020	FY2021	FY2021	FY2021	BASELINE OVER FY2020	
	ACTUAL	APPROVED	BASELINE REQUEST	ECC REQUEST	BWS 03.03.2020	APPROVED INCREASE/(DECREASE) AMOUNT	PERCENT
Tri-County Youth Services Bureau, Inc.							
Operating Allocation	143,600	143,600	143,600		143,600	0	0.0%
Total - Tri-County Youth Services Bureau, Inc.	143,600	143,600	143,600	0	143,600	0	0.0%
SDAT - Leonardtown Office							
Operating Allocation	379,828	439,394	452,580		452,580	13,186	3.0%
Total - SDAT - Leonardtown Office	379,828	439,394	452,580	0	452,580	13,186	3.0%
So MD Higher Education Center							
Operating Allocation	40,000	40,000	40,000		40,000	0	0.0%
Total - So. MD Higher Education Center	40,000	40,000	40,000	0	40,000	0	0.0%
Board of Education							
Administration	3,278,420	3,545,562	3,537,837		3,537,837	(7,725)	-0.2%
Mid-Level Administration	16,267,214	16,809,844	17,598,578		17,598,578	788,734	4.7%
Instructional Salaries	79,310,481	81,901,980	84,579,313		84,579,313	2,677,333	3.3%
Instructional Textbooks & Supplies	4,173,190	3,786,220	4,281,983		4,281,983	495,763	13.1%
Other Instructional Costs	1,368,029	1,615,294	1,618,645		1,618,645	3,351	0.2%
Special Education	19,329,458	19,390,370	20,121,592		20,121,592	731,222	3.8%
Student Personnel Services	1,215,782	1,264,439	1,433,570		1,433,570	169,131	13.4%
Student Health Services	2,459,007	2,502,027	2,627,831		2,627,831	125,804	5.0%
Student Transportation	16,530,298	17,324,559	18,472,746		18,472,746	1,148,187	6.6%
Operation of Plant	15,469,965	16,943,065	18,003,524		18,003,524	1,060,459	6.3%
Maintenance of Plant	4,035,547	4,523,947	4,613,558		4,613,558	89,611	2.0%
Fixed Charges	47,022,989	51,485,722	54,708,229		54,708,229	3,222,507	6.3%
Capital Outlay	3,756,597	992,738	1,022,017		1,022,017	29,279	2.9%
Balance					0	0	0.0%
Sub-Total - General Operations	214,216,977	222,085,767	232,619,423	0	232,619,423	10,533,656	4.7%
Funding other than County Appropriation							
Fund Balance - Used (generated)	6,244,929	1,934,870	1,253,805				
State, Federal, Other Revenue Sources	110,098,228	113,907,976	115,688,751				
County Funding - Board of Education							
BOE - Recurring - MOE	104,017,525	106,242,921	106,847,652		106,847,652	604,731	0.6%
BOE - Recurring - Additional Request				6,793,515	6,793,515	0	0.0%
BOE - Non-Recurring				2,035,700	2,035,700	0	0.0%
County Fund Balance - OPEB					0	0	0.0%
County Appropriation - State Pension					0	0	0.0%
County Appropriation - Additional OPEB					0	0	0.0%
County Appropriation - BOE	104,017,525	106,242,921	106,847,652	8,829,215	115,676,867	604,731	0.6%
College of Southern Maryland							
Compensation							0.0%
Contracted Services						0	0.0%
Supplies & Materials						0	0.0%
Communications						0	0.0%
Conferences & Meetings				No breakdown at this time	No breakdown at this time	0	0.0%
Scholarships & Fellowships						0	0.0%
Utilities						0	0.0%
Fixed Charges						0	0.0%
Furniture & Equipment						0	0.0%
Mandatory Transfers						0	0.0%
Sub-Total - General Operations	0	0	0	0	0	0	0.0%
Funding other than County Appropriation							
State, Federal, Other Revenue Sources							
County Appropriation	4,326,962	4,767,300	4,518,686		4,518,686	(248,614)	-5.2%
County Appropriation - State Pension Shift					0	0	0.0%
County Appropriation - OPEB					0	0	0.0%
County Appropriation - CSM	4,326,962	4,767,300	4,518,686	0	4,518,686	(248,614)	-5.2%
Board of Library Trustees							
Lexington Park Library	959,806	928,654	978,137				0.0%
Leonardtown Library	776,063	918,611	1,013,813	No breakdown at this time	No breakdown at this time	1,013,813	0.0%
Charlotte Hall Library	630,536	642,283	677,207			677,207	0.0%
Administration	1,495,085	1,504,353	1,536,870			1,536,870	0.0%
Sub-Total - General Operations	3,861,490	3,993,901	4,206,027	0	0	3,227,890	80.8%
Funding other than County Appropriation							
Fund Balance - Used (Generated)	14,031	70,755	40,000				
State, Federal, Other Revenue Sources	969,409	959,000	957,194				
County Appropriation	2,878,050	2,964,146	2,964,146	244,687	3,208,833	0	0.0%
County Appropriation - State Pension Shift	0	0	0		0	0	0.0%
County Appropriation - Additional OPEB	0	0	0		0	0	0.0%
County Appropriation - Library	2,878,050	2,964,146	2,964,146	244,687	3,208,833	0	0.0%
Non-Profit Agency Contributions - See County Departments: Aging & Human Services, Economic Development, and Recreation & Parks for FY17							

**BUDGET
EXPENDITURES - DETAIL - ACTUAL EXPENDITURES**

Department/Spending Unit	FY2019	FY2020	FY2021	FY2021	FY2021	BASELINE OVER FY2020	
	ACTUAL	APPROVED	BASELINE REQUEST	ECC REQUEST	BWS 03.03.2020	APPROVED INCREASE/(DECREASE) AMOUNT	PERCENT
Other Budget Costs							
Appropriation Reserve	0	1,500,000	1,500,000		1,500,000	0	0.0%
Leonardtown Tax Rebate	43,493	43,487	43,446		43,446	(41)	-0.1%
Employer Contributions - Retiree Health Benefits	3,392,169	3,300,000	3,600,000		3,600,000	300,000	9.1%
Employer Contributions - Unemployment	13,368	35,000	25,000		25,000	(10,000)	-28.6%
Bank / GOB Costs	10,192	35,000	25,000		25,000	(10,000)	-28.6%
Debt Service	11,635,436	13,645,203	12,939,808		12,939,808	(705,395)	-5.2%
Total - Other Budget Costs	15,094,658	18,558,690	18,133,254	0	18,133,254	(425,436)	-2.3%
Transfers & Reserves							
Capital Projects - Pay-Go	2,774,891	12,989,427	8,764,446		8,764,446	(4,224,981)	-32.5%
Reserve - Rainy Day					0	0	0.0%
Reserve - Public Hearing					0	0	0.0%
Reserve - Grant/Appropriation					0	0	0.0%
School Safety Reserve	-	-	0		0	0	0.0%
Reserve - Bond Rating	669,697	400,000	400,000		400,000	0	0.0%
Reserve - Emergency	0	500,000	500,000		500,000	0	0.0%
Reserve - Classification Study & Merit					0	0	0.0%
Total Transfers & Reserves	3,444,588	13,889,427	9,664,446	0	9,664,446	(4,224,981)	-30.4%
TOTAL GENERAL FUND	\$225,812,953	\$253,113,474	\$249,061,441	\$20,413,971	\$269,475,412	\$9,709,163	3.8%

Multi-Year Budget

3-3-2020

In Millions

	FY2021	FY2022	FY2023	FY2024	FY2025
REVENUE	259.1M	258.3M	266.1M	274.2M	282.6M
EXPENSE	<u>257.1M</u>	<u>256.7M</u>	<u>259.3M</u>	<u>2663.1M</u>	<u>264.9M</u>
VARIANCE	2.0M	1.5M	6.8M	11.0M	17.6M

Assumptions

- Property Tax 2%
- Income Tax TY18 4.5% Growth
- Debt Service Based on Debt Capacity
- BOE funding MOE – Using Enrollment Change
- Use \$1 million from OPEB Trust

St. Mary's County Government, Maryland
Multi-Year Budget Projections
Expenses - Summary

Department/Spending Unit	FY2020	ASSUMED GROWTH	FY2021	FY2022	FY2023	FY2024	FY2025
	APPROVED		CA 3/3/2020	includes phased in compensation			
County Commissioners/County Administrator	1,182,870	1.0%	1,182,870	1,194,699	1,206,646	1,218,712	1,230,899
<i>Phased In Market Increase</i>			1,024,155	1,024,155			
<i>Turnover Estimate</i>			(614,000)	-	-		
Aging & Human Services	4,244,582	1.0%	4,961,807	5,011,425	5,061,539	5,112,155	5,163,276
County Attorney	1,032,253	1.0%	1,009,295	1,019,388	1,029,582	1,039,878	1,050,276
Economic Development	1,695,574	1.0%	1,760,121	1,777,722	1,795,499	1,813,454	1,831,589
Finance	1,877,826	1.0%	1,872,826	1,891,554	1,910,470	1,929,575	1,948,870
Information Technology	3,624,376	1.0%	4,278,058	4,320,839	4,364,047	4,407,687	4,451,764
Human Resources	1,739,607	1.0%	1,788,810	1,806,698	1,824,765	1,843,013	1,861,443
Land Use & Growth Management	2,864,939	1.0%	2,849,178	2,877,670	2,906,446	2,935,511	2,964,866
Public Works & Transportation	19,498,378	1.0%	19,716,039	19,913,199	20,112,331	20,313,455	20,516,589
Recreation & Parks	4,235,485	1.0%	4,355,613	4,399,169	4,443,161	4,487,592	4,532,468
Emergency Services	7,314,468	1.0%	7,543,300	7,618,733	7,694,920	7,771,870	7,849,588
Total, Departments	49,310,358		51,728,072	52,855,251	52,349,407	52,872,901	53,401,630
Circuit Court	1,847,720	1.0%	1,829,215	1,847,507	1,865,982	1,884,642	1,903,488
Orphan's Court	58,779	1.0%	59,129	59,720	60,317	60,921	61,530
Office of the Sheriff	43,656,977	1.0%	48,594,777	49,080,725	49,571,532	50,067,247	50,567,920
Office of the State's Attorney	4,223,700	1.0%	4,413,547	4,457,682	4,502,259	4,547,282	4,592,755
Office of the County Treasurer	497,393	1.0%	497,393	502,367	507,391	512,465	517,589
Total, Elected Officials	50,284,569		55,394,061	55,948,002	56,507,482	57,072,556	57,643,282
Department of Health	2,478,633	1.0%	2,411,633	2,435,749	2,460,107	2,484,708	2,509,555
Mosquito Control	-	1.0%	91,000	91,910	92,829	93,757	94,695
Department of Social Services	461,633	1.0%	461,633	466,249	470,912	475,621	480,377
Alcohol Beverage Board	355,343	1.0%	355,343	358,896	362,485	366,110	369,771
Board of Elections	1,171,320	1.0%	1,358,560	1,372,146	1,385,867	1,399,726	1,413,723
University of Maryland Extension (UME)	264,061	1.0%	262,527	265,152	267,804	270,482	273,187
Ethics Commission	833		833	833	833	833	833
So. MD Forest Conservation Board	2,500		2,500	2,500	2,500	2,500	2,500
Soil Conservation District	77,063	1.0%	77,063	77,834	78,612	79,398	80,192
So. MD Resource Conservation & Development	13,300		13,300	13,300	13,300	13,300	13,300
Tri-County Community Action	16,000		16,000	16,000	16,000	16,000	16,000
Tri-County Council	94,200		125,000	125,000	125,000	125,000	125,000
Tri-County Youth Services	143,600		143,600	110,000	110,000	110,000	110,000
SDAT - Leonardtown Office	439,394	1.0%	452,580	457,106	461,677	466,294	470,957
So MD Higher Education	40,000		40,000	40,000	40,000	40,000	40,000
County Funds - Board of Education	106,242,921	MOE	109,342,921	110,022,797	111,132,405	111,431,647	111,712,186
County Funds - College of Southern Maryland	4,413,500	1.0%	4,518,686	4,563,873	4,609,512	4,655,607	4,702,163
County Funds - Board of Library Trustees	2,964,146	1.0%	2,990,620	3,020,526	3,050,731	3,081,239	3,112,051
Total, Boards and State Agencies	119,178,447		122,663,799	123,439,871	124,680,574	125,112,221	125,526,490
Other Budget Costs							
Leonardtown Tax Rebate	43,487	1.0%	43,446	44,361	44,805	45,253	45,705
Employer Contributions - Retiree Health Costs	3,300,000	current retirees	2,600,000	2,700,000	2,800,000	2,900,000	3,000,000
Employer Contributions - Unemployment	35,000		25,000	25,000	25,000	25,000	25,000
Bank / GOB Costs	35,000		25,000	25,000	25,000	25,000	25,000
Debt Service	13,645,203	debt capacity	12,939,808	15,020,487	15,103,785	17,064,269	17,190,830
Other Budget Costs	17,058,690		15,633,254	17,814,848	17,998,590	20,059,522	20,286,535
Transfers & Reserves							
CIP Pay-Go - Use of Fund Balance	-		8,764,446	-	-	-	-
Appropriation Reserve	1,500,000		1,500,000	1,500,000	1,500,000	1,500,000	1,500,000
Reserve - Bond Rating	400,000		400,000	400,000	400,000	400,000	400,000
Reserve - Emergency & Public Hearing	500,000		1,000,000	500,000	500,000	500,000	500,000
Transfers & Reserves	2,400,000		11,664,446	2,400,000	2,400,000	2,400,000	2,400,000
TOTAL GENERAL FUND BUDGET - Recurring	238,232,064		257,083,632	252,457,972	253,936,052	257,517,200	259,257,937
			7.9%	-1.8%	0.6%	1.4%	0.7%
Revenue			259,157,181	258,337,091	266,163,754	274,257,687	282,628,820
			8.78%	-0.3%	3.0%	3.0%	3.1%
Difference			2,073,549	5,879,119	12,227,702	16,740,487	23,370,883
Operating Impacts FTE's			-	27	7	-	-
CIP Operating Impacts - in year started			-	4,280,086	1,081,205	264,145	20,000
CIP Operating Impacts - recurring			-	4,280,086	5,361,291	5,625,436	5,645,436
Amount available after Operating Impacts			2,073,549	1,599,033	6,866,411	11,115,051	17,725,447
Enrollment for BOE MOU Calculation	17,040		17,137	17,246	17,426	17,474	17,519

ESSENTIAL COST CHANGES MASTER LIST

Department / Division Account	FY2020 Approved Budget	FY2021 Baseline Budget	Essential Cost Changes Requested	FTE	Approved Essential Cost Changes	FY2021 Baseline Request + Approved ECC's	Pg. #	Description
Circuit Court								
Administration	1,123,024	1,070,324				1,070,324		
Law Library	41,600	40,850				40,850		
Grants	736,296	718,041				718,041		
Total - Circuit Court	1,900,920	1,829,215	-	-	-	1,829,215		
Orphans Court								
Orphans Court (001-2201)	59,379	59,129				59,129		
Total - Orphans Court	59,379	59,129	-	-	-	59,129		
Office of the Sheriff								
Law Enforcement	28,587,490	28,282,550	5,492,912		3,818,047	28,282,550 3,818,047		Adjusted salary scale adjustment for Law (Administration) Eligible DFC Ranks for Law (11) (Administration) Eligible Corporal Ranks for Law (9) (Administration) 1 New Lieutenant Position (Administration) Seven (7) New Deputy Positions (Administration) 2 New Sergeant Positions (Patrol) 3 Station Clerks for District 1 (Patrol) 1 New Sergeant Position (Special Operations) Convert (2) Deputy positions for SRO backfill (Special Operations) Convert (1) Heroin Coordinator (Narcotics) from Grant Increase Hourly & Fringe to cover increased hours (Special Operations) Exempt Financing (8) marked replacement vehicles (Admin) License Plate Readers extended warranty Promotional items for community events and recruitment efforts (20) Body Worn Cameras Recurring: Add-on Software license(s) for Body Worn Cameras Recurring: New & replacement supplies for Project Lifesaver Program Celebrite Premium Service Program Recurring: Replacement equipment for Defibrillators Eligible CFC Ranks for Corrections (8) Eligible CPL Ranks for Corrections (4) (13) Correctional Officers for ADC upgrades (2) New Correctional Officers - District Court Transport Deferring original request for (13) CO's to FY2022 Deferring original request for (2) CO's to FY2022 Convert (1) Pre-Trial Case Coordinator from Grant Onsite/Off-Site Healthcare Services Food Service for ADC Weapons Certification for (10) Officers Exempt Financing (1) unmarked replacement vehicle Rental of Modular Trailer for temporary laundry facility
Corrections	12,877,814	13,847,814				13,847,814		

ESSENTIAL COST CHANGES MASTER LIST

Department / Division Account	FY2020 Approved Budget	FY2021 Baseline Budget	Essential Cost Changes Requested	FTE	Approved Essential Cost Changes	FY2021 Baseline Request + Approved ECC's	Pg. #	Description
Training	377,877	377,877	6,000 6,000			377,877		Travel / Training Recurring: Mock Riot Training
Canine	33,400	33,400	8,000 1,500			33,400		Kennel upgrading Canine Food
Court Security	929,057	928,267	94,154	1		928,267		(1) New Court Security Officer Position
Grants	1,038,575	1,306,822	144,032 11,647 3,734 367,904			1,306,822		Salary & Fringe increase and replacement vehicle (US2117) Salary & Fringe increase (MD2115) Salary & Fringe increase (MD2122) Set up of New Grant - Jail Medicated Assisted Treatment (US2107)
Total - Office of the Sheriff	43,844,213	44,776,730	8,970,083	15	3,818,047	48,594,777		
Office of the State's Attorney								
Judicial	3,420,961	3,696,829	113,050 14,000 11,300 14,448 1,700 46,517			3,696,829		Attorney (hourly) position Staff Development and training for new employees Reference materials District Court Carpet replacement Uniform shirts for SAO staff Intern positions (hourly)
Grants	802,739	716,718	33,054 1,920 300 1,500			716,718		US2111 - Increase to Personal Services accounts for increases projected into FY2022 - grant ends 09/30/2021. Conferences account increase Advertising Child Support Awareness Note: Grant Revenue offsets above (Grant 62%/County38%) total adjustment increase = Grant \$22,881/County \$13,893
Total - Office of the State's Attorney	4,223,700	4,413,547	237,789	-	-	4,413,547		
Office of the County Treasurer								
Office of the County Treasurer (001-2601)	497,393	497,393	-			497,393		
Total - Office of the County Treasurer	497,393	497,393	-	-	-	497,393		

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT: Office of the Sheriff

DIVISION: Administration

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

In my September 18, 2019 letter to you, I requested salary scale adjustments for our Correctional Officers by January 1, 2020 and for our Deputy Sheriff's in our 2021 budget. Since September, it had become clear that we need to work to achieve pay parity for our Law Enforcement sooner rather than later. Thus, based on discussions with County Government and based on more current budget projections, in December it was requested you approve the proposed Law Enforcement salary schedule, effective March 6, 2020 utilizing savings within our existing budget but that request was not approved. Thus, this request with the full impact of the adjusted pay scale falling in FY2021. Amount is based on July 1, 2020 proposed pay scale and 6% COLA analysis provided by County Finance.

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

Various Law Enforcement Sworn Positions

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

Salary equity in the Law Enforcement Career Field with surrounding jurisdictions and the State of Maryland.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

A continued pattern of employee attrition in Law Enforcement Officers. Additionally, the Commissioners of St. Mary's County approved Part I of a two (2) part salary increase, failing to approve Part II. This has created a salary disparity between Correctional Officers and Deputy Sheriff's at the time of this submission.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERION ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Personal Services	Personal Services Accounts		5,492,912
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$5,492,912

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT: Office of the Sheriff

DIVISION: Administration

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Eligible DFC Ranks for Law (11)

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

Deputy Sheriff, DFC (11 Rank Eligible) M01.3 to M02.4

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

These eligible ranks are promotions for non-supervisor / non - competitive ranks in accordance with policy. These promotions are based on tenure, performance evaluations, and recommendations from supervisors

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Adverse impact on employee retention. Failure to maintain an employee career path.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERIOR ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Salary	001-2401-420.01-01		75,284
FICA	001-2401-420.01-04		5,759
Pension - Sheriff	001-2401-420.01-07		30,114
Worker's Comp	001-2401-420.01-11		3,931
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$115,088

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT: Office of the Sheriff

DIVISION: Administration

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Eligible Corporal Ranks for Law (9)

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

DFC to CPL (9 Rank Eligible) M02.6 to M07.8

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

These eligible ranks are promotions for non-supervisor / non - competitive ranks in accordance with policy. These promotions are based on tenure, performance evaluations, and recommendations from supervisors.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Adverse impact on employee retention. Failure to maintain an employee career path.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERIOR ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Salary	001-2401-420.01-01		66,276
FICA	001-2401-420.01-04		5,070
Pension - Sheriff	001-2401-420.01-07		26,510
Worker's Comp	001-2401-420.01-11		3,461
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$101,317

ST. MARY'S COUNTY BUDGET REQUEST - FY2021 ESSENTIAL COST CHANGES

DEPARTMENT: Office of the Sheriff

DIVISION: Administration

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

(1) NEW FTE Lieutenant Position salary and fringe - (Funding includes cost of a new Deputy, a Sergeant rank, and a Lieutenant rank).

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

(1) NEW FTE Lieutenant Position (Funding includes cost of a new Deputy, a Sergeant rank, and a Lieutenant rank).

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

A Lieutenant was reassigned from the Office of Professional Responsibilities (OPR) to Patrol to improve effectiveness for Patrol Operations and CompStat, leaving a supervisory void in OPR.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

The current void of this positions will continue which is critical for responding to citizen complaints and administrative investigations, quality assurances, and compliance standards.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERIOR ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Salary	001-2401-420.01-01	1.00	61,318
Overtime	001-2401-420.01-02		3,500
Shift	001-2401-420.01-03		850
FICA	001-2401-420.01-04		5,024
Pension - Sheriff	001-2401-420.01-07		24,527
Health Insurance	001-2401-420.01-08		19,000
Worker's Comp	001-2401-420.01-11		3,429
Fuel & Oil	001-2401-420.21-81		6,700
Equipment	001-2401-420.51-61		42,606
Exempt Financing Costs for 1 New Vehicle	001-2401-420.55-51		14,375
NET TOTAL COST OF THIS ECC REQUEST		1.00	\$181,329

ST. MARY'S COUNTY BUDGET REQUEST - FY2021 ESSENTIAL COST CHANGES

DEPARTMENT: Office of the Sheriff

DIVISION: Administration

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Seven (7) NEW Deputy Positions (Mid-Year Hire), M01, 1

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

Seven (7) NEW Deputy Positions (Mid-Year Hire)

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

These additional positions will assist with Succession Planning due to the Delayed Retirement Option Plan (DROP). These would be a Mid-year Hire based on the current DROP Timeline and training requirements of new Deputy Sheriff's.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Failure to hire and train positions to fill DROP participants is contrary to the purpose of a DROP and will adversely affect operations and supervision in 2022.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERIOR ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Salary	001-2401-420.01-01	7.00	166,639
Overtime	001-2401-420.01-02		24,500
Shift	001-2401-420.01-03		5,950
FICA	001-2401-420.01-04		15,077
Pension - Sheriff	001-2401-420.01-07		66,655
Health Insurance	001-2401-420.01-08		133,000
Worker's Comp	001-2401-420.01-11		10,292
Fuel & Oil	001-2401-420.21-81		23,450
Equipment	001-2401-420.51-61		298,242
Exempt Financing Costs for 7 New Vehicles	001-2401-420.55-51		100,625
NET TOTAL COST OF THIS ECC REQUEST		7.00	\$844,430

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT: Office of the Sheriff

DIVISION: Patrol

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Two (2) NEW Sergeant. FTE Positions (Funding includes the cost of two (2) new Deputies and two (2) Sergeant - ranks).

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

Two (2) NEW Sergeant. FTE Positions (Funding includes the cost of two (2) new Deputies and two (2) Sergeant - ranks).

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

Maintain the required supervision, span of control, and future transitions to District Based Policing Model and Work Schedule.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Inability to properly supervise subordinates or migrate to District Based Policing or work schedule change.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERION ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Salary	001-2401-420.01-01	2.00	108,452
Overtime	001-2401-420.01-02		7,000
Shift	001-2401-420.01-03		1,700
FICA	001-2401-420.01-04		8,962
Pension - Sheriff	001-2401-420.01-07		43,381
Health Insurance	001-2401-420.01-08		38,000
Worker's Comp	001-2401-420.01-11		6,118
Fuel & Oil	001-2401-420.21-81		13,400
Equipment	001-2401-420.51-61		85,212
Exempt Financing Costs for 2 New Vehicles	001-2401-420.55-51		28,750
NET TOTAL COST OF THIS ECC REQUEST		2.00	\$340,975

ST. MARY'S COUNTY BUDGET REQUEST - FY2021 ESSENTIAL COST CHANGES

DEPARTMENT: Office of the Sheriff

DIVISION: Patrol

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Request three (3) FTE Station Clerk Positions for District 1 (Charlotte Hall)

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

Three (3) FTE Station Clerk Positions - Grade 4, Step 1

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

The District 1 Station is a critical component to the progression of district based policing in St. Mary's County. Decentralized operations are the cornerstone of service to the community. Currently District 4 is slated for 24/7 operations which should be expanded upon to serve the northern part of St. Mary's County and will attract those in need of police services or seeking use of the buildings' public access areas. The clerks would provide direct support to Law Enforcement Staff assigned to the northern end of the county and to those citizens by providing facilitation of police services, coordinating meetings, addressing maintenance issues, disseminating information and handling requests for reports and other information needed by the public. The equipment includes IT related equipment costs as well as furniture.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

The functionality of the District One Station in Charlotte Hall, Maryland is severely diminished without the presence of a Station Clerk to welcome, guide, and direct citizens to the information, facilities, and services required of the station.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERIOR ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Salary	001-2401-420.01-01	3.00	102,711
FICA	001-2401-420.01-04		7,857
MD Pension	001-2401-420.01-06		9,634
Health	001-2401-420.01-08		57,000
Worker's Comp	001-2401-420.01-11		12
Other Related Equipment Costs	001-2401-420.51-61		\$8,000
NET TOTAL COST OF THIS ECC REQUEST		3.00	185,214

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT: Office of the Sheriff

DIVISION: Special Operations Division

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

(1) NEW FTE Sergeant. Position (Funding includes cost of a new Deputy and a Sergeant rank).

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

(1) NEW FTE Sergeant. Position (Funding includes cost of a new Deputy and a Sergeant rank).

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

Required to ensure proper audits, inspections, and basic supervision span of control is reasonably maintained. There are 12 specialized service units complimented by 46 divisional staff members.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Inadequate supervision of workforce.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERION ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Salary	001-2401-420.01-01	1.00	54,226
Overtime	001-2401-420.01-02		3,500
Shift	001-2401-420.01-03		850
FICA	001-2401-420.01-04		4,481
Pension - Sheriff	001-2401-420.01-07		21,690
Health Insurance	001-2401-420.01-08		19,000
Worker's Comp	001-2401-420.01-11		3,059
Fuel & Oil	001-2401-420.21-81		6,700
Equipment	001-2401-420.51-61		42,606
Exempt Financing Costs for 1 New Vehicle	001-2401-420.55-51		14,375
NET TOTAL COST OF THIS ECC REQUEST		1.00	\$170,487

ST. MARY'S COUNTY BUDGET REQUEST - FY2021 ESSENTIAL COST CHANGES

DEPARTMENT: Office of the Sheriff

DIVISION: Special Operations Division

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Request to Convert (2) Deputy Positions added to Back-fill the Corporal and DFC assigned to be School Resource Officers to Regular County Funded FTE, if grant opportunity is not available or grant is not funded for another year. Positions are at Deputy level but funding is at Cpl. and DFC Ranks as that is the funding the grant covered. *Note: This includes savings of \$65,569 county funding from the grant. because approval of this would be in the event the grant was not approved.*

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

Request to Convert (2) Deputy Positions added to Back-fill the Corporal and DFC assigned to be School Resource Officers under the grant to Regular County Funded FTE, if grant opportunity is not available or grant is not funded for another year. *Note: There would be savings of \$54,466 county funding from the grant.*

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

Positions previously designated to Patrol were moved to be SRO's so there would be complete coverage in all Public Middle and High Schools. The conversion of these positions is necessary to be able to maintain (adequate) Law Enforcement Coverage throughout the largest public schools in St. Mary's County consistent with legislative mandates.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Adequate Law Enforcement Coverage in the largest public schools in St. Mary's County will be negatively impacted as those two (2) officers assigned as SRO's will be returned to Patrol and the two (2) Deputies hired to back-fill the SRO Position's would be a reduction in force.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERIOR ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Salary	001-2401-420.01-01	2.00	151,050
FICA	001-2401-420.01-04		11,555
Pension - Sheriff	001-2401-420.01-07		60,420
Health Insurance	001-2401-420.01-08		32,679
Worker's Comp	001-2401-420.01-11		7,888
Savings in County Funding from grant MD2115		(2.00)	(65,569)
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$198,023

ST. MARY'S COUNTY BUDGET REQUEST - FY2021 ESSENTIAL COST CHANGES

DEPARTMENT: Office of the Sheriff

DIVISION: Narcotics

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Request to Convert (1) Heroin Coordinator Grant Position, Grade 6, Step 2 Grant Position to Regular County Funded FTE, *in the event the grant opportunity or funding is not available for another year.* Note: This includes savings of \$21,107 county funding from the grant because approval of this would be in the event the grant was not approved.

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

Request to Convert (1) Heroin Coordinator Grant Position, Grade 6, Step 2 Grant Position to Regular County Funded FTE, in the event the grant opportunity or funding is not available for another year.

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

This position is one part of many efforts to aid in the response of the opioid crisis. This community has basically maintained a death toll and overdose rate consistent to last year. The grant was applied for at the invitation of the Governor and part of the sustainability of the grant was that we would include it in our budget request in the event the grant opportunity was not available or funded.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Escalation in opioid deaths and overdoses for failing to coordinate resources within our community.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERIOR ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Salary	001-2401-420.01-01	1.00	43,076
FICA	001-2401-420.01-04		3,295
MD Pension	001-2401-420.01-06		4,041
Health	001-2401-420.01-08		19,000
Worker's Comp	001-2401-420.01-11		5
Savings in County Funding from grant MD2122.		(1)	(21,107)
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$48,310

ST. MARY'S COUNTY BUDGET REQUEST - FY2021 ESSENTIAL COST CHANGES

DEPARTMENT: Office of the Sheriff

DIVISION: Special Operations Division

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Increase funding for Hourly & Fringe: Police Services Coordinator to incr. to 40 hours, and the following added as up to 40 hours: Janitor II, Fiscal Specialist IV, Property Specialist, Digital Evidence Coordinator and includes savings of \$35,784 due to other changes within hourly.

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

N/A

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

Fiscal workload has increased almost 50% in the last 15 years without a corresponding increase in full-time fiscal staff. The number of grants has increased, thus increasing the grant related workload. In general, with more strict grant reporting and auditing requirements, the workload for all grants has increased significantly. The fiscal duties that were previously in the Narcotics Division were realigned to the Fiscal Section, primarily due-to-the-fact that the fiscal related duties require fiscal oversight and have audit responsibilities attached. To help alleviate some of the workload in Fiscal, a temporary part-time hourly Fiscal Specialist has been approved to start around February 2020, using savings from other vacant hourly positions. The Property Unit is a minimally staffed with two (2) Property Specialists. The Unit is required on a daily basis to deal with the influx of general property, CDS, money, firearms, etc. The property ranges from found property to evidence in major felony cases. Additional duties include a monthly trip to MSP in Pikesville for CDS and evidence analysis, bi-annual purge/destruction runs to Baltimore, not to mention the clerical duties of filing, scanning, and storage of property. The addition of another Property Specialist would greatly help in the daily duties of the Property Unit for the purposes of purging existing and future property. In September 2019, a dedicated hourly custodian was added utilizing savings from vacant hourly positions. The job of Digital Evidence Coordinator would include analyzing Body Worn Camera (BWC) video for Public Information requests; examining BWC video for quality assurance and Use of Force incidents. The Sheriff's Office employs 93 body worn cameras and over one hundred in car cameras. This has increased camera capability and has brought an increased demand for requests for video from the Freedom of Information Act and/or State's Attorney's Office. Management and training of BWC/MVRs would be conducted by this employee. In lieu of FTE positions, additional funding for hourly positions is requested.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Decrease in required work product and services to supporting Divisions and to County Departments.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERION ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Salary	001-2401-420.01-01		136,675
FICA	001-2401-420.01-04		10,456
Worker's Comp	001-2401-420.01-11		13
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$147,144

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT: Office of the Sheriff

DIVISION: Administration

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Request funding to cover the cost of exempt financing eight (8) marked replacement vehicles for the Sheriff's Office in FY21, based on the proposed number of replacement vehicles on the replacement schedule for the FY21 Budget. These (8) vehicles are to be replaced with "right sized" vehicles and are to include complete buildout, title, tag, and lien document costs.

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

N/A

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

The Sheriff's Office currently has eight (8) LAW Enforcement Vehicles which exceed the mileage and age criteria established by the County. Thus, they are on the Transportation Schedule for Replacement in FY21 to maintain a safe fleet and adequate spares.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Eligible Vehicle Replacement Plan will fall behind. Aging fleet will incur more repair costs.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERION ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Lease Payments	001-2401-420.55-51		\$ 115,000
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$115,000

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT:	Office of the Sheriff
DIVISION:	Patrol

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:
 Extended Warranty for License Plate Readers (x8) - recurring annual cost.

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:
 N/A

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:
 Warranty on License Plate Readers to minimize costs of repair, should the items fail. This is a recurring annual cost.

IMPACT OF NON-APPROVAL OF THIS REQUEST:
 Potential cost of repair or full-replacement without the extended warranty.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERION ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Maintenance of Equipment	001-2401-420.11-54		14,000
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$14,000

ST. MARY'S COUNTY BUDGET REQUEST - FY2021 ESSENTIAL COST CHANGES

DEPARTMENT: Office of the Sheriff

DIVISION: Administration

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Funding for promotional items for various community events and recruitment efforts.

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

N/A

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

Throughout each fiscal year the SMCSO either participates in or hosts various community policing events and programs (i.e. Back to School Bash, Open House, First Responder Youth Initiative, Cops and Bobbers, Taste of St. Mary's, Trunk or Treats, Adopt-A-School, Friday Nights in the Park, Spray Downs, National Night Out, etc.) and recruitment events. During the events, Sheriff's Office personnel are able to interact and engage with community members (adults and children) while providing them with promotional items that further the Sheriff's Office and its mission to serve the community through personal interaction. We are trying to ensure dedicated funding is in our budget for these purposes. Donations are no longer an adequate source for funding promotional items for community events.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Loss of providing certain other means of communication with the community and potential employees.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERIOR ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Supplies & Materials	001-2401-420.05-32		12,000
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$12,000

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT: Office of the Sheriff

DIVISION: Criminal Investigations

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Request funding to purchase twenty (20) Body Worn Cameras (for new deputies) via a Bundle Agreement which includes the Cameras, Software, and needed accessories. This request is also for five (5) administrative licenses. These cameras would be under a two (2) year agreement with yearly installment costs. Year 1 cost @ \$41,644 (\$17,944 non-recurring + \$23,700 is recurring costs for software 05-52 in year 2). Year 2 cost is \$23,700.

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

N/A

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

The twenty (20) cameras will enable the Agency to outfit all Patrol and Special Operations Divisions with an Axon BWC system and allow for evidence to be captured through the means of Body Worn Camera devices. These twenty (20) cameras will allow for all newly provided and requested deputy positions. Since the inclusion of the Special Operations Division on the Axon BWC system, we require five (5) administrative licenses (non-BWC users) in order to keep up with the evidence review, accesses, and preparation for court process.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Without approval for this request, certain personnel would not have a Body Worn Camera system and evidence would not be captured uniformly throughout the Patrol and Special Operations Divisions. Without the additional administrative licenses this would continue to put an exorbitant amount of work on the current individuals with these licenses, to perform the needed tasks.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERION ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Non-Capital Equipment	001-2401-420.51-61		13,980
Software (User Licenses)	001-2401-420.05-52		27,664
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$41,644

ST. MARY'S COUNTY BUDGET REQUEST - FY2021 ESSENTIAL COST CHANGES

DEPARTMENT: Office of the Sheriff

DIVISION: Criminal Investigations

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Request recurring funding to purchase add-on software to allow for the automatic classification of body worn camera footage based on the Computer Aided Dispatch (CAD) system. These cameras would be under a two (2) year agreement with yearly installment costs. Year 1 cost @ \$20,880 and Year 2 cost @ \$20,880. This quote is for two (2) years but this is a *continuous recurring cost*.

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

N/A

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

This would allow for all 116 Axon Body Worn Cameras (BWC) devices to categorize the captured evidence based on the CADs classification of the incident. This would save each individual user time and effort throughout their shift and ensure the proper classification is applied for evidence compartmentalization and retention application.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Without approval for this request, deputies will continue to spend time after each call for service to apply a correct classification for the evidence to ensure the retention timeframe as well as evidence documentation is correctly applied. It will also continue to spend administrative time from supervisors and Agency personnel to apply quality assurance controls.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERIOR ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Software	001-2401-420.05-52		20,880
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$20,880

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT: Office of the Sheriff

DIVISION: Special Operations Division

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Request recurring funding to purchase new and replacement Supplies/Equipment (Batteries, bands, transmitters, receivers for the Project LifeSaver Program for persons with special needs.

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

N/A

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

Recurring - Replacement Supplies/Equipment (Batteries, bands, transmitters, receivers for the Project LifeSaver Program for persons with special needs.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Jeopardizes life safety of "at risk" participants

DESCRIPTION OF EXPENSE OR SERVICE	SUPERION ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Supplies & Materials	001-2401-420.05-32		600
Equipment	001-2401-420.51-61		2,500
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$3,100

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT: Office of the Sheriff

DIVISION: Criminal Investigations

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Cellebrite Premium is a service offered by the vendor to access difficult to unlock Android and iOS based phones.

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

N/A

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

Current capabilities are limited by the capabilities of the software program. Sending a single phone to the vendor for a case costs \$2,100 per phone. This program would allow for increased data acquisition for difficult cell phone extractions. As smartphones are becoming increasingly advanced, this services would be vital to the data extraction success rate, thereby offering better opportunity to formulate investigative leads.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Current qualified examiners who encounter difficult extractions will exhaust all current capabilities prior to declaring the phone unable to be extracted. In the most high profile and serious cases, assistance from other outside agencies is sought, but is dependent on availability for support and such resources are often unavailable.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERION ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Other Contract Services	001-2401-420.11-53		15,000
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$15,000

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT: Office of the Sheriff

DIVISION: Corrections 001-2402

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Request to Convert (1) Pre-Trial Case Coordinator, Grade 6, Step 3 Grant Position to Regular FTE, in the event the grant is not extended for another year. Note: There would be savings in county funding in grant if not extended.

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

One (1) FTE-Trial Services Case Coordinator; Grade 6 Step 3 - 1 FTE (Convert from Grant to County Funded FTE)

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

Pre-trial incarceration has an impact on employment, education, family, and crime because statistically the longer an inmate is incarcerated the higher the risk of being incarcerated again. As an Alternative to Incarceration, in November, 2015, the St. Mary's County Detention and Rehabilitation Center began a Pre-Trial Supervision Program designed to aid courts in the initial processing of defendants, reducing jail-overcrowding, and upholding the public safety. The Pre-Trial Services Coordinator would be responsible for assisting with three (3) primary functions - to collect and analyze defendant information for use in determining risk; to make recommendations to the courts concerning conditions of release; and to supervise the defendants who are released from secure custody during the pretrial phase. Initially, it was projected approximately 25 offenders would be assigned to the Pre-Trial Program. With the State of Maryland adopting the Justice Reinvestment Act into legislation and the criminal justice system embracing the Pre-Trial Services Program as an alternative to incarceration, the success of the program has surpassed expectations. In Fiscal Year 2021, it is projected 75 offenders/defendants will be assigned for Pre-Trial Release Program.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

The Office of the Sheriff, Corrections Division, will be unable to provide sustained Pre-Trial Services for the District and Circuit Courts thus increasing the number of inmates incarcerated.

DESCRIPTION OF EXPENSE OR SERVICE	H.T.E. ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Salary	001-2402-420.01-01	1	46,384
FICA	001-2402-420.01-04		3,548
State Pension	001-2402-420.01-06		4,351
Health	001-2402-420.01-08		25,283
Worker's Comp	001-2402-420.01-11		6
Savings in County Funding from grant MD2116 (1)FTE would net to 0 FTE			(21,438)
NET TOTAL COST OF THIS ECC REQUEST			58,134

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT: Office of the Sheriff

DIVISION: Corrections 001-2402

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

On-Site/Off-Site Healthcare Services for the Inmate/Detainee Population of the St. Mary's County Detention and Rehabilitation Center

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

N/A

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

Incrementally the medical and mental health contract increases with each contract year which the budget request reflects. Contract Option Year 2 will be exercised in February 2020. The contract will go out for bid in the Summer of 2020.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Violation of correctional standards and constitutional requirements.

DESCRIPTION OF EXPENSE OR SERVICE	H.T.E. ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Other Contract Services	001-2402-420.11-53		23,452
NET TOTAL COST OF THIS ECC REQUEST			23,452

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT: Office of the Sheriff

DIVISION: Corrections 001-2402

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Food Service for the St. Mary's County Detention and Rehabilitation Center

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

N/A

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

Incrementally the cost of the food service contract increases with each contract year which the budget request reflects.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Violation of correctional standards and constitutional requirements.

DESCRIPTION OF EXPENSE OR SERVICE	H.T.E. ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Food	001-2402-420.05-33		45,705
NET TOTAL COST OF THIS ECC REQUEST			45,705

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT: Office of the Sheriff

DIVISION: Corrections 001-2402

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Request funding to cover the cost of exempt financing of one (1) unmarked replacement vehicle for the Sheriff's Office Corrections Division in FY21, based on the proposed number of replacement vehicles on the replacement schedule for the FY21 Budget. These vehicles are to be replaced with "right sized" vehicles and are to include complete buildout, title, tag, and lien document costs.

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

N/A

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

The Sheriff's Office currently has one (1) Correctional Vehicle which exceeds the mileage and age criteria established by the County. Thus, it is on the Transportation Schedule for Replacement in FY21 to maintain a safe fleet.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Eligible Vehicle Replacement Plan will fall behind. Aging fleet will incur more repair costs.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERION ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Lease Payments	001-2402-420.55-51		\$ 8,179
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$8,179

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT: Office of the Sheriff

DIVISION: Corrections 001-2402

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Rental of Modular Trailer to be used as a temporary laundry facility relative to CIP Project #PF1706. Approximate costs will cover initial set-up of the modular unit and one months rent for FY2021.

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

N/A

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

The current laundry room is being expanded and renovated. As such, the laundry room will be out-of-service for at least six months. To minimize the operational impacts, a temporary laundry trailer will be set-up. The costs of the trailer will continue into FY22 and possibly FY23 as the laundry trailer is expanded for usage as a temporary kitchen while the renovations are completed for the current kitchen.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Non-approval would result in non-compliance of the Maryland State Law, Maryland Commission on Correctional Standards - on Inmate Laundry Services. Laundry Services must be provided at the facility.

DESCRIPTION OF EXPENSE OR SERVICE	H.T.E. ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Building Rental	001-2402-420.35-52		40,000
NET TOTAL COST OF THIS ECC REQUEST			40,000

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT: Office of the Sheriff

DIVISION: Training 001-2403

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Increase funding for training costs for the Succession Planning Training - Emerging Senior Leadership; Decision Making, Critical Thinking, and Emotional Intelligence Training.

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

Develop and strengthen current supervisors' leadership capacity. In the next few years, there will be a significant turnover in tenured Lieutenants and Sergeants. Such need for succession training and supervisory preparation is necessary.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Increased risk and liability for failing to train individual supervisors required to make decisions in correctional operations. 73% of the Correctional Officer work force has less than 5 years experience.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERION ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Conferences	001-2403-420.45-91		\$4,573
Lodging	001-2403-420.45-92		\$1,051
Meal Allowance	001-2403-420.45-97		\$376
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$6,000

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT: Office of the Sheriff

DIVISION: Canine 001-2405

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Purchase of one (1) Kennel to phase-in upgrading of Kennels from chain link fencing to the wood structured kennel due to more secure facility and climate controlled for welfare of the canine. (Non-recurring)

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

N/A

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

(1) Kennel to phase-in upgrading of Kennels from chain link fencing to the wood structured kennel due to more secure facility and climate controlled for welfare of the canine. (Non-recurring)

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Continued costs to repair and order new fencing kennels and portable dog crates for handlers inside of residence, leading to accidental bites or canines running off due to manipulating kennels. Rapid temperature change (heat/cold) subjects canines to increased risk of death.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERIOR ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Equip. & Furniture/Miscellaneous	001-2405-420.51-59		8,000
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$8,000

ST. MARY'S COUNTY BUDGET REQUEST - FY2021 ESSENTIAL COST CHANGES

DEPARTMENT: Office of the Sheriff

DIVISION: Grants 001-2499

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Increase funding for salary, fringe, and replacement vehicle costs in the Cooperative Reimbursement, Child Support Grant #US2117.

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

No new positions requested.

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

Prior year grant funding was based on information submitted to the grantor approx. 4 years in advance and there have been many changes since then. 1) There are now higher paid officers under the Child Support Grant than was budgeted previously. 2) Sworn and Civilians under this grant received a pay adjustment increase and a COLA on top of the standard merit increases. 3) There was also turnover in the Fiscal Manager position for which a portion is paid under the grant versus prior approved grant budget. 4) This budget includes an increase in overtime costs. All of which has resulted in increases to salary and fringe.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Lack of funding to meet employee salary and fringe obligations.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERIOR ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Salary	001-2499-420.01-01		44,491
Overtime	001-2499-420.01-02		10,000
FICA	001-2499-420.01-04		4,169
Pension-Sheriff	001-2499-420.01-07		17,796
Health	001-2499-420.01-08		32,081
Worker's Compensation	001-2499-420.01-11		2,845
Replacement of Child Support Grant Vehicle.	001-2499-420.51-54		32,650
	Total Expenses		144,032
Federal Grant Revenue should be increased by 112,804 if approved.	001-2499-331.29-01		112,804
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$31,228

ST. MARY'S COUNTY BUDGET REQUEST - FY2021 ESSENTIAL COST CHANGES

DEPARTMENT: Office of the Sheriff

DIVISION: Grants 001-2499

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:
 Increase funding for salary and fringe for the School Resource Officer Grant #MD2115. This grant was added in FY2020 out of budget cycle.

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:
 No new positions requested.

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:
 Full year funding of this grant and increased salary and fringe costs due to merit increases.
 Current approved - State: \$198,020 County: \$54,466
 FY2021 Increase of \$11,647 will be County Funding.

IMPACT OF NON-APPROVAL OF THIS REQUEST:
 Lack of funding to meet employee salary and fringe obligations.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERIOR ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Salaries	001-2499-420.01-01 MD2115		7,619
FICA	001-2499-420.01-04		583
Pension-Sheriff	001-2499-420.01-07		3,048
Worker's Compensation	001-2499-420.01-11		397
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$11,647

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT: Office of the Sheriff

DIVISION: Grants 001-2499

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Increase funding for salary and fringe funding for the Heroin Coordinator Grant #MD2122. This grant was added in FY2020 out of budget cycle.

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

No new positions requested.
Current State: \$21,481 County: \$50,120
\$3,734 increase will be funded with County Funds.

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

Full year funding of this grant.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Lack of funding to meet employee salary and fringe obligations.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERION ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Salaries	001-2499-420.01-01		3,054
FICA	001-2499-420.01-04		234
Pension-State	001-2499-420.01-06		287
Worker's Compensation	001-2499-420.01-11		159
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$3,734

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT: Office of the Sheriff

DIVISION: Grants 001-2499

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

Request set-up of a new grant, Jail Medicated Assisted Treatment, # US2107 for Opioid Use Disorder Examinations and Treatment.

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

No new positions requested.
100% grant funded

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

As of October 1, 2019, Maryland State Law requires all local detention centers to provide medicated assisted treatment, behavioral health counseling, and access to peer recovery specialists to inmates suffering from opioid use disorder (OUD). The law specifically requires three (3) formulations be offered - FDA-Approved Full Opioid Agonist (Methadone); Partial Opioid Agonist (Buprenorphine); and Long Acting Opioid Antagonist (Vivitrol) used for the treatment of OUD. In addition, to behavioral health counseling and access to on-site peer recovery specialists, and offender re-entry plan is to be developed to ensure post-incarceration access to medication continuity, peer recovery specialists, supportive therapy and enrollment in health insurance plans.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

Violation of Maryland Law. Ultimately, "about people in recovery staying in recovery and literally staying alive." Note: The State of Maryland is providing grant monies from September 29, 2019 to September 30, 2020 and is to continue to identify funds.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERION ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Other Contract Services	001-2499-420.11-53		326,280
Medical	001-2499-420.11-56		41,624
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$367,904

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT: Office of the State's Attorney

DIVISION: Judicial (2501-410)

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:
The State's Attorney's Office is requesting funds to order uniform shirts with the State's Attorney's Office emblem for all staff members in addition to identification badges for new Assistant State Attorneys.

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:
To identify members of the State's Attorney's Office who are representing the office in an official capacity while attending civic and community functions.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

DESCRIPTION OF EXPENSE OR SERVICE	SUPERION ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Uniforms/Clothing	001-2501-410-05-31		1,700
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$1,700

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT: Office of the State's Attorney

DIVISION: Judicial (2501-410)

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

The State's Attorney's office is requesting two part-time intern positions. The expenses incurred will be approximately \$46,517.

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

This would give college and law school students (and college and law school graduates) who are interested in the legal profession an opportunity to gain real life work experience in an internship program offered and managed by the State's Attorney's Office.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

The State's Attorney's Office is the largest "law firm" in the County. An internship at the State's Attorney's Office would ultimately be beneficial for the State's Attorney's Office and for potential interns who otherwise would have to go elsewhere (e.g., Washington, D.C., Annapolis, or Baltimore) for an internship opportunity at this level and caliber.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERION ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
Personal Services	001-2501-410-01-21		43,206
	001-2501-410-01-04		3,305
	001-2501-410-01-11		6
NET TOTAL COST OF THIS ECC REQUEST		0.00	\$46,517

**ST. MARY'S COUNTY BUDGET REQUEST - FY2021
ESSENTIAL COST CHANGES**

DEPARTMENT: State's Attorney

DIVISION: Cooperative Reimbursemet Agreement

DESCRIBE REQUEST & EXPENSES TO BE INCURRED:

#1) Increases in Salary & Benefits due to step increases approved by CSMC in FY2020 that will carry over into FY2021 as normal benefit changes and percentages. #2) Adjustments in conferences (deleting the National Child Support Conference and adding 2 local MD conferences). #3) & #4) Advertise Child Support Awareness Month and facilitate activities and events to encourage community involvement.

F.T.E. DESCRIPTION, POSITION #, AND TOTAL F.T.E.'S INCLUDED IN THIS REQUEST, IF APPLICABLE:

JUSTIFY THE INCREASE RELATED TO THIS REQUEST:

#1) Increases in Salary & Benefits only occur due to normal pay changes. #2) Essential information is gained through child support conferences, by conferring with other state agencies, which facilitates a proficient work environment for the staff of the child support division. #3) & #4) Advertising is already utilized for means of alternate service, but would like to utilize additional advertising funds to make the community aware of child support awareness month (August) and activities associated with that month to encourage community involvement.

IMPACT OF NON-APPROVAL OF THIS REQUEST:

If the noted expenses are not approved, it would effect the operational abilites of the office. We make every attempt to reallocate funds within the budget, but it effects the operational abilites when we are already operating on minimal necessities.

DESCRIPTION OF EXPENSE OR SERVICE	SUPERION ACCOUNT NUMBER (OR ACCOUNT NUMBER GROUPING)	FTE	AMOUNT (WHOLE DOLLARS) + (-)
#1) Salary & Benefits	001-2599-410.01-01 through 01-11	7.80	33,054
#2) Conference/Lodging/ Meal Allow.	001-2599-410.45-91 through 45-97		1,920
#3) Advertising	001-2599-410.05-27		300
#4) Child Support Awareness	001-2599-410.11-53		1,500
NET TOTAL COST OF THIS ECC REQUEST		7.80	\$36,774